

State of Maine

At a meeting of the County Commissioners, begun and holden in Wiscasset, within the County of Lincoln on the sixteenth day of August 2022, by the adjournment from the second day of August, 2022.

Present: William Blodgett
Hamilton W. Meserve – Chair
Mary Trescot

Minutes

August 2, 2022

Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Finance Department

Finance Director Michelle Richardson presented the following warrants for approval:

#58 for \$257,407.31

Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

#2022-16 \$209,613.08.

Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Sheriff's Department

Jail Count- Sheriff Brackett reported the jail count as: Lincoln County 19, Sagadahoc 19, Knox 36, Penobscot 52, Cumberland 02, York 1 and Federal 1, for a total of 130.

Payment Authorization- Sheriff Brackett is requesting payment authorization to Quirk Ford in Bangor for \$44,987.96 for the purchase of a 2023 Chevy Tahoe to be used for the K-9 unit.

Commissioner Trescot moved to approve payment, second by Commissioner Blodgett; 3-0 vote approved.

Payment Authorization-Net Motion- Sheriff Brackett is requesting payment authorization to Net Motion for cruiser software renewal for \$3,063.08. Commissioner Trescot moved to approve payment, second by Commissioner Blodgett; 3-0 vote approved.

Payment Authorization-Vehicle Repeaters- Sheriff Brackett is requesting payment authorization to RCM in the amount of \$6,407.74 for 3 repeaters to be installed in cruisers. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Alternative Sentencing Contract with Kieve/Wavus- Sheriff Brackett is requesting permission to sign a 1 session contract in the amount of \$2,200.00 with Kieve/Wavus. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Approval to Accept Forfeited Assets- Sheriff Brackett request permission to accept funds in the amount of \$1,050.00 from Attorney General's Office and deposit to Asset Forfeiture Fund.

Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Authorization to Sell Surplus Vehicle- Chief Deputy Rand Maker request authorization to sell 2014 Ford Taurus. Commissioner Trescot move to approve sale, second by Commissioner Blodgett; 3-0 vote approved.

Conditional Offer of Employment – School Resource Officer- Sheriff Brackett request permission to make a conditional offer of employment to Damon Lefferts. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Communications

Stork Pin Presentation -Communications Director Tara Doe presents a stork pin to 911 Dispatcher Anita Sprague for assisting with the delivery of a baby girl on June 13th. while dispatching.

Hiring Recommendations- Director Tara Doe recommends promoting Robert Bickford as Deputy Director effective August 16, 2022. Commissioner Trescot approves recommendation, second by Commissioner Blodgett; 3-0 vote approved.

Hiring Recommendation- Director Doe request permission to offer Lana Ferry a conditional offer of employment as a Communications Dispatcher. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Floor Repair Quote- Administrator Kipfer request permission to contract with C&S Flooring to repair and install 104 square feet of anti-static flooring in the Communications Center at the cost of \$4,312.00. Commissioner Trescot approves purchase, second by Commissioner Blodgett; 3-0 vote approved.

Jefferson Tower update- Communications Director Doe gives the Commissioners an update on road repair which makes road accessible by vehicles. US Cellular made the arrangements and paid for the repairs.

LCRPC

Vendor Recommendation for County Housing Study- Director Mary Ellen Barnes recommends signing a contract with Camoin Associates Research Company to conduct a housing study at the cost of \$40k. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Recommendation for County Investment of ARPA funds for Broadband- Director Barnes recommends \$1.5 Million in ARPA funds to be designated to towns in Lincoln County for matching funds to be used to assist with Maine Connectivity Authority Broadband Funding Applications. The focus will be on projects that target unserved locations. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Administrator

Generator Maintenance Agreements- Administrator Kipfer recommends signing of a 3 year maintenance contract with Cummins of Scarborough for the Court House at the rate of \$2858.07. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved. Administrator Kipfer also recommends signing of a 3 year maintenance contract with Cummins of Scarborough for the Sheriff's office at the rate of \$3,325.26. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Service Agreement- Courthouse Telephone Service- Administrator Kipfer recommends a monthly contract with Business Communications of Maine, for \$984.00 monthly. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Power Outage- Administrator Kipfer updates the Board on the power outage that happened over the weekend.

A break was taken

Executive Session:

Discussion of Personnel- 1 MRSA 405 (6)(A) Commissioner Blodgett moved to enter into executive session, second by Commissioner Trescot; 3-0 vote approved. Out of Executive Session, the board advised Administrator Kipfer to discuss with Sheriff Brackett the pay rate for the Animal Control Officer. New contract terms to be prepared for the next meeting.

Executive Session Cont:

Discussion of Real Property-1 MRSA 405 (6)(C) Commissioner Blodgett moved to enter into executive session, second by Commissioner Trescot; 3-0 vote approved. Out of Executive Session, no actions taken.

Finance Director Michelle Richardson joined the meeting to present a draft of the 2023 budget. A discussion of the 2021 fiscal year audit was also included. The Auditors have proposed a journal entry to properly capture a variety of unexpected funds to be transferred to related reserve accounts. Commissioner Trescot moved to approve J/E 392 totaling \$577,899.00 as presented, second by Commissioner Blodgett; 3-0 vote approved.

Preliminary draft budget reviewed and proposed changes discussed. The board requests a representative from Restorative Justice Program attends a future Commissioners meeting to present their funding request.

There being no further discussion, the meeting was adjourned to the 6th day of September 2022A.D.

ATTEST:


Administrative Assistant