

# STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the third day of January 2023 by adjournment from the twentieth day of December 2022.

Present: Hamilton W. Meserve

William Blodgett

Absent: Mary Trescot (medical leave)

Commissioner Meserve nominated Commissioner Blodgett for 2023 Commission Chair, second by Commissioner Blodgett; 2-0 vote approved.

## Minutes

**December 20, 2022** - Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

## Finance Department

### Warrants

Finance Director, Michelle Richardson, presented for approval 2022 accounts payable warrant #79 for \$185,678.17. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Also presented for approval 2022 accounts payable warrant #81 for \$41,074.83. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Presented for approval 2022 payroll warrant #2022-26 for \$202,158.65. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

**Purchase Authorization** – Finance Director Richardson requested permission to renew the TRIO Accounting Software contract for 2023 in the amount of \$5,002.66. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

## Sheriff's Department

**Jail Count** – Sheriff Todd Brackett reported the jail count as follows: Lincoln 19, Sagadahoc 28, Knox/Waldo 24, Penobscot 76, Cumberland 01, York 01, Waldo 01, and Federal 04 for a total of 154.

**Animal Control Contracts** – Chief Deputy Rand Maker updated the Commissioners on the outstanding Animal Control Contracts. Four towns have made contact with us and two additional towns are still needing to renew. Chief Deputy Maker will reach out to them to get a status.

**Shellfish Enforcement Contracts** – Chief Deputy Rand Maker requested permission to send out Shellfish Enforcement Contracts to the towns of Bremen, Newcastle and Damariscotta. Commissioner Meserve moved to approve renewing the contracts, second by Commissioner Blodgett; 2-0 vote approved.

**Payment Authorization** – Sheriff Brackett requested permission to renew the annual maintenance contract with Central Square in the amount of \$36,761.60. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

**Purchase Authorization** – Sheriff Brackett requested permission to purchase Pix4d Drone Mapper software and training for its use in the amount of \$11,200, using surplus 2022 departmental funds. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

### **Emergency Management Agency**

**Payment Authorization** – On behalf of EMA Director, Casey Stevens, County Administrator Carrie Kipfer presented a contract renewal for the CodeRed software system in the amount of \$9,261. This is a budgeted expense that is shared equally between EMA and the Sheriff's Office. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

**Payment Authorization** – Administrator Kipfer presented a contract renewal for the D4H software system in the amount of \$4,160. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

### **Administrator**

**Snowplow Contract Renewal** – Administrator Kipfer presented a contract renewal for snowplow services at the Courthouse campus and at the Planning Building. This is the second year of a three-year contract. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

**Purchase Authorization** – A quote for baling wire for the Recycling Center was presented from New England Baling Wire in the amount of \$8,022.78. This is a budgeted annual purchase. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

**Two Bridges Regional Jail Authority Resignation** - Long serving member of the TBRJ Authority, Denise Marr, has submitted her resignation. The Board thanks Ms. Marr for her years of service and accept her resignation with regrets. Commissioner Meserve moved to accept, second by Commissioner Blodgett; 2-0 vote approved.

### **Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)**

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Blodgett; 2-0 vote approved. Communications Director Tara Doe joined the meeting. Out of Executive Session.

The Board voted to accept the resignation of probationary Communications employee, Tobias Callan, effective December 31, 2022. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

The Commissioners voted to extend the temporary change to the overtime pay rates for Emergency Communications Officers that was in effect from October 1, 2022 – December 31, 2022. All overtime eligible shifts worked by non-probationary, full-time Emergency Dispatch Communicators will be paid at the force-in rate of pay. The extension will extend until June 30, 2023.

This change may be withdrawn if the current staffing shortage improves and is no longer needed. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

There being no further business, the meeting was adjourned to the 17th day of January, 2023 A.D.

ATTEST:   
County Administrator