

STATE OF MAINE

Lincoln, ss.

December Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the seventh day of January, by adjournment from the seventeenth day of December. Commissioners met for the first meeting in 2020:

Present: William B. Blodgett
Hamilton W. Meserve
Mary R. Trescot

County Administrator, Carrie Kipfer, sought nominations for a 2020 Commission Chair: Commissioner Meserve nominated Mary Trescot; second by William Blodgett; 3 – 0 vote approved.

Commissioner Blodgett moved to approve minutes from the November 7, December 4 and December 17, 2019 meeting; second by Commissioner Meserve; 3 – 0 vote approved.

From the Finance Department, Finance Director, Michelle Cearbaugh, presented for approval:

Warrant #710	\$71,370.27
Warrant #711	\$93,592.91

Commissioner Blodgett; moved to approve; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed.

Presented for approval:

Payroll Warrant #26	\$170,656.34
Payroll Warrant #1	\$193,900.87

Motion to approve, by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed.

The agenda item “Fiscal Note – 2019 Budget transfer” has been deferred until a later date as it may no longer be needed.

The Sheriff’s Department, represented by Chief Deputy, Rand Maker, reported a current Jail count of 23 Lincoln County inmates being held at Two Bridges Regional Jail (TBRJ); 33 Sagadahoc inmates are being held at TBRJ; 1 Federal; 34 Oxford; 49 Penobscot; 1 Hancock; and 1 Knox, for a total population of 142. An additional 24 inmates are being diverted by the Lincoln County Sheriff’s Office; 24 are diverted by Maine Pretrial; and 129 are diverted by the Addiction Resource Center.

Chief Maker presented a purchase order for the purchase of a 2020 Ford Explorer Hybrid from Quirk Ford in the amount of \$36,386. The purchase was previously approved through a competitive bid process. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Chief Maker sought permission to accept \$11,240 from the State Criminal Alien Assistance Program (SCAAP). These funds are made available through the Department of Justice based on annual data submitted by corrections facilities and intended to reimburse organizations for costs related to housing criminal aliens at their locations. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

A contract with Securus Monitor Solutions(SCRAM) for Alcohol and GPS Monitor Program services was presented for approval. The contract with the current vendor expires in March 2020. The contract will allow us to purchase three alcohol monitors and three GPS monitors and pay a daily usage rate of \$1.20

when they are in service. If additional units are needed, the contract will allow a rental fee at a lower cost than the current contract. The purchase of the units will cost \$5,700 and funds from the SCAAP Program will be used. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved.

County Administrator, Carrie Kipfer, presented information about an Income Tax preparation service offered by Midcoast CA\$H. This free resource is available to individuals and families earning \$56,000 or less annually. Appointments will be available at many community locations, including the Lincoln County Regional Planning office. Flyers were distributed to the press and posted in county buildings.

County Administrator, Carrie Kipfer, presented a purchase order for a Managed Services Agreement with Burgess Technology Services. The three-year agreement extends the current agreement in place that expired December 31, 2019. The cost is \$3,835 monthly, unchanged from the prior year. Commissioner Blodgett moved to approve; second by Commissioner Meserve; 3 – 0 vote approved. The agreement was signed by Commissioner Trescot.

Two updated job descriptions were presented by Administrator Kipfer for Commissioner approval; Bookkeeper and Deputy Register of Deeds. Commissioner Blodgett moved to approve; second by Commissioner Meserve; 3 – 0 vote approved.

A Workers' Compensation – Pay Policy for Medical Appointments was presented by Administrator Kipfer for Commissioner approval. Commissioner Blodgett moved to approve; second by Commissioner Meserve; 3 – 0 vote approved.

Administrator Kipfer informed the Board that a Tax Abatement hearing has been scheduled on January 28, 2020 at 10AM. All affected parties have been noticed. Commissioner Blodgett moved to approve; second by Commissioner Meserve; 3 – 0 vote approved.

Commissioners acknowledge the terms of two members of the Two Bridges Regional Jail Authority representing Lincoln County have expired on December 31, 2019. Charles Leadbetter has declined an invitation from the Commissioners to serve another three-year term. The Commissioners thank Mr. Leadbetter for his time on the Authority and recognize his valuable service to Lincoln County. Commissioner Blodgett moved to appoint Carrie Kipfer to a new three-year term as a full member of the Jail Authority with a term expiration of December 31, 2022; second by Commissioner Meserve; 3-0 vote approved. An additional member is still needed to represent Lincoln County so the Commissioners will research their options.

A contract extension with the Department of Agriculture, Conservation and Forestry was presented on behalf of the Lincoln County Regional Planning Commission. The original contract date was October 31, 2019 and the new expiration is November 30, 2019. The extension was requested due to staffing changes in the department. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved. The extension was signed by Administrator Kipfer.

Commissioners recessed briefly.

At 10:18 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss a Personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Blodgett; 3 – 0 vote approved.

Out of executive session at 10:41 a.m., there were no votes taken.

Commissioners recessed until Sheriff Todd Brackett arrived.

At 11:20 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator and Sheriff Brackett, to discuss a Legal matter, according to 1 MRSA, 405 (6) (E); second by Commissioner Blodgett; 3 – 0 vote approved.

Out of executive session at 11:58 a.m., there were no votes taken.

Meeting adjourned at 11:59 a.m.

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There being no further business, the Commissioners adjourned to meet on the twenty-first day of January A.D. 2020.

ATTEST: _____
County Administrator