

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the fifteenth day of June 2021, by adjournment from the first day of June 2021.

Present: William B. Blodgett, Chair
Hamilton W. Meserve
Mary Trescot

In response to the Executive Order from the Governor's Office, the meeting was held at the Lincoln County Planning Office to maintain the social distancing requirements of the individuals participating. The meeting agenda reflects this change in protocol. Two members of the press participated, in addition several County departments were present.

Commissioner Meserve moved to approve minutes from the June 1, 2021 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

Finance Director Michelle Richardson presented for approval:

Warrant #33 \$203,590.84

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Payroll Warrant #2021-12 \$186,333.70

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Director Richardson advised the Board that the auditors should be prepared to present the 2020 audit results at one of the July meetings.

Chief Deputy Rand Maker reported a current Jail count at Two Bridges Regional Jail (TBRJ): 16 Lincoln County inmates; Sagadahoc County holds 23 inmates at TBRJ; Federal 2; Oxford 21; Cumberland 2; York 1; Androscoggin 2, for a total of 67.

An extension to the Maine Judicial Branch Court Security contract was presented. The Department has requested a three-month extension to the current contract, with the current terms remaining in place. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

A renewal to the Maine Drug Enforcement Agency contract that expires June 30, 2021 was presented. The new term will be July 1, 2021 – June 30, 2022 in the amount of \$142,100. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

Bids were solicited through PublicSurplus.com for three surplus vehicles. The following sales were completed as a result:

2015 Ford Explorer	1FM5K8AR3FGA04146	Sold to Denton Gates for \$6,000.00
2014 Ford Taurus	1FAHP2MK8EG102902	Sold to Gerald Reed for \$3,300.00
2014 Dodge Charger	2C3CDXAGXE133037	Sold to Gerald Reed for \$4,450.00

Motion to accept the funds and transfer ownership by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

Permission to sell an additional surplus vehicle that the Department would like to dispose of was sought. Online bids will be solicited for a 2015 Ford Explorer (1FM5K8AR1F1FGAA04145). Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

The Sheriff's Office was notified of grant funds available through the Bureau of Justice Assistance Byrne Grant in the amount of \$10,623.00. Commissioner Trescot motioned to authorized applying for the funds with an identified use to be determined; second by Commissioner Meserve; 3-0 vote approved.

Current contracts with Lincoln County towns for Animal Control Officer Services are set to expire on June 30, 2021. Chief Deputy Maker requested permission to prepare one-year renewal contracts using the same terms as the current contracts. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

A request was made to advertise for the Special Services (Transport) Deputy position that has been vacant since Deputy Julie Groleau resigned several months ago. The funding for the position in the 2021 budget was delayed until July 1st. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

District Attorney Natasha Irving requested a change to the job descriptions for the Legal Secretary, Victim Witness Advocate, Juvenile Victim Witness Advocate and Paralegal at the June 1st meeting and revisited the request with the Board. Commissioner Meserve asked to table the request once again, until a personnel issue that is being reviewed by legal counsel has been resolved. DA Irving was advised that the two issues are tied together and action cannot be taken on her request until a resolution has been decided on the other. The Board expects to be able to address both items at their July 6th meeting. Motion to table by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

At the June 1st meeting, the Commissioners authorized the internal posting of the vacant Legal Secretary position. No applications were received and the application date has expired. County Administrator Carrie Kipfer requested permission to advertise externally effective immediately. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Director Tara Doe presented an employee resignation from Emergency Communications Officer Richard Elder, effective June 10, 2021. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved.

Director Doe also presented a request from ECO Jennifer Gosselin to change her employment status from full-time to part-time (reserve) effective June 30, 2021. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved.

County Planner, Emily Rabbe presented a Service Contract from the State Department of Agriculture, Conservation and Forestry in the amount of \$19,351.00, with the effective dates August 2, 2021 – June 30, 2022. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved.

Ms. Rabbe also shared with the Board a schedule of workshops planned with local municipal leaders to discuss the use of *American Rescue Plan* funds. The workshops will be held on June 22, July 13 and July 20th. Commissioners are encouraged to attend the meetings.

Administrator Kipfer notified the Board that *Notice of Taking* was received from the Department of Transportation related to a property in Waldoboro. The Board acknowledged receipt and will place on file in the Registry of Deeds office. Motion to accept by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved.

On behalf of Register of Probate, Catherine Moore, a hiring recommendation was presented for the Probate Clerk vacancy. Casey Hayden of Whitefield will start July 6, 2021, pending a successful background check. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 approved.

Commissioner Meserve made a motion to enter executive session with Administrator Kipfer according to 1 MRSA 405 (6) (A) to discuss a personnel matter; second by Commissioner Trescot; 3-0 vote approved.

Out of executive session; no votes were taken.

At 11:30 am, Commissioners heard the Tax Abatement Appeal of Michael Chase v. the Town of Bristol. Hearing recorded and placed on file. Decision pending.

There being no further business, the Commissioners adjourned to meet on the sixth of July A.D. 2021.

ATTEST:


County Administrator