

## STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the twenty-first day of May 2024 by adjournment from the seventh day of May 2024.

Present: William B. Blodgett  
Hamilton Meserve  
Mary Trescot

### Minutes

**May 7, 2024-** Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### Finance Department

#### Warrants

Finance Director Michelle Richardson presented for approval accounts payable warrant #54 for \$513,110.50. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Payroll warrant #2024-10 for \$227,833.56 was presented for approval. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### Sheriff's Department

**Jail Count** – Sheriff Todd Brackett reported the jail count as follows: Lincoln 22, Sagadahoc 25, Knox 32, Penobscot 53, Waldo 29, Androscoggin 16, Oxford 01, and Federal 04 for a total of 182.

**Animal Control Contract** – Chief Deputy Rand Maker presents an Animal Control contract renewal for the Town of Jefferson. The contracts reflect an update in cost plus indemnification language changes. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Presented was an Animal Control contract renewal for the Town of Somerville. The contracts reflect an update in cost plus indemnification language changes. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Presented was an Animal Control contract renewal for the Town of Newcastle. The contracts reflect an update in cost plus indemnification language changes, as well as changes reflective of the town governing policies. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Purchase Authorization** – A quote from Radio Communications Management in the amount of \$7,195.29 for the purchase and installation of three vehicle repeaters was presented for approval. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Police Service Contract Renewal** – Sheriff Brackett presented an updated Memorandum of Understanding with the Town of Boothbay Harbor Police Department for law enforcement assistance beginning May 20, 2024 through August 14, 2024, with the hourly costs detailed in the document. Weekly coverage will decrease to 20 hours/week from the previous agreement of 50 hours/week. Commissioner Blodgett moved to approve as discussed, second by Commissioner Trescot; 3-0 vote approved.

**Employee Retirement** - A retirement letter was received from Sergeant Alan Shea of the Transport Division, with an effective date of June 21, 2024. Sgt. Shea requests permission to continue serving in the role of Civil Process Deputy after his retirement. Commissioner Blodgett moved to approve Sgt. Shea's request and accept his retirement notice with gratitude for his many years of service, second by Commissioner Trescot; 3-0 vote approved.

Sheriff Brackett requests to be allowed to present Sgt. Shea with his duty pistol as a gift from Lincoln County upon his retirement. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

#### **Communications**

**Hiring Recommendations** – Communications Director Tara Doe was unable to attend the meeting, so her agenda item has been tabled until the next meeting.

#### **Administrator**

**DOT Notice of Layout and Taking** – County Administrator presented a set of preliminary right of way plans for certain parcels of land in Boothbay and Edgecomb owned by Boothbay Region Water District, et al. This notice was provided by the Maine Department of Transportation. Commissioner Blodgett moved to accept the documents and place them on record with the Lincoln County Registry of Deeds, second by Commissioner Trescot; 3-0 vote approved.

**Bid Opening – Recycling Parking Lot Paving** –Administrator Kipfer presents two additional quotes for the Recycling Parking Lot Paving Project. The Commissioners opened the one bid received at the last meeting totaling \$244,000. Administrator Kipfer recommends accepting the quote from Sam Patterson & Sons Paving in the amount of \$58,000 and rejecting the previous bid received. The other quote received from B&S Paving and Construction totaling \$74,000 was also rejected. Commissioner Blodgett moved to accept the Patterson quote, second by Commissioner Trescot; 3-0 vote approved.

**Payment Authorization – Community Navigator Program** –Administrator Kipfer presents a payment request in the amount of \$33,721.20 to the Community Resource Council in Boothbay Harbor to be used towards their Community Navigation program on the Boothbay Peninsula. The funds for this payment are allocated through the American Rescue Plan and are calculate on a per-capita basis, using the same rate as another Community Navigation program in Lincoln County. Commissioner Blodgett moved to approve issuing the payment, second by Commissioner Trescot; 3-0 vote approved.

#### **Executive Session: Discussion of Legal-1MRSA 405 (6) (E)**

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Blodgett; 3-0 vote approved. Out of Executive Session, no votes taken.

There being no further business, the meeting was adjourned to the 4th day of June, 2024 A.D.

ATTEST:   
County Administrator