

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the seventh day of December 2021, by adjournment from the sixteenth day of November 2021.

Present: William Blodgett, Chair
Hamilton W. Meserve
Mary Trescot; via telephone

Minutes

- Commissioner Meserve moved to approve the minutes from the December 7th, 2021 meeting, second by Commissioner Trescot; 3-0 vote approved.

Finance Department

- Administrator Kipfer presented for approval the following warrants :
#66 for \$85,189.36.
Commissioner Meserve moved to approve; second by Commissioner Trescot; 3-0 vote approved.
Warrant #69 for \$127,379.53
Commissioner Meserve moved to approve; second by Commissioner Trescot; 3-0 vote approved.
Warrant #72 for \$207,123.64
Commissioner Meserve moved to approve; second by Commissioner Trescot; 3-0 vote approved.
Payroll Warrant #2021-24 for \$303,198.15
Commissioner Meserve moved to approve; second by Commissioner Trescot; 3-0 vote approved.
Payroll Warrant #2021-25 for \$187,709.82
Commissioner Meserve moved to approve; second by Commissioner Trescot; 3-0 vote approved.

Sheriff's Department

- Jail Count- Sheriff Todd Bracket reported the jail count as follows: Lincoln County 18, Sagadahoc 17, Federal 02, Knox 48, Penobscot 22, Oxford 02, Kennebec 03 and Department of Corrections for a total of 113.
- Payment Authorization for three new patrol vehicles. All three of these vehicles were received last week. Requesting permission to pay for 3 vehicles ordered in April 2021 from Darlings for \$36,201.00 each for a total of \$108,603.00. Commissioner Meserve moved to approve payment; second by Commissioner Trescot; 3-0 vote approved.
- Renewal of Tip 411 Subscription- Sheriff Bracket would like to renew this 2 year subscription the cost is \$3,600.00. Commissioner Meserve moved to approve payment for subscription, second by Commissioner Trescot; 3-0 vote approved.
- Contract with Dirigo Safety for SOP Policy Development related to Accreditation- Sheriff Bracket is requesting authorization to sign contract with Dirigo Safety for Accreditation @\$7,500.00. Also the yearly fee will be \$250.00. Commissioner Meserve moved to approve both the \$7,500.00 and the yearly fee of \$250.00; second by Commissioner Trescot; 3-0 vote approved.

- Payment Authorization for Personal Warning Beacons-Sheriff Bracket is requesting authorization to purchase 30 warning beacons from Yankee Communications for \$2,698.50. Commissioner Meserve moved to approve purchase, second by Commissioner Trescot; 3-0 vote approved.
- Use of Surplus Funds for Equipment- Non-Budgeted Purchase Request.
Sheriff Bracket would like to purchase 5 Ballistic Shields @ \$2,600.00 each. , 20 Portable Radio Ear Pieces and Microphones to replace the telephone cord type that they are presently using @ \$360.00, (total \$7,200.00) a Portable Use of Force Training Simulator @\$14,900.00. 5 Air guns that shoot paint ball style munitions filled with cayenne pepper, these guns allow for shooting from a further distance. These items plus \$5,000.00 towards the Dirigo Safety contract and \$2,700.00 for the Warning Beacons totals \$42,000.00. Commissioner Meserve moved to approve use of surplus funds as requested, second by Commissioner Trescot; 3-0 vote approved.
- Update on Alternative Sentencing Program - Chief Deputy Maker gave the Commissioners an update on the ASP program as follows: the program had 26 participants, there was a total of 891 hours of community service provided between Phippsburg and Jefferson with a total savings of \$21,920.00, 14 total hours of educational programs. There will be another program taking place in April of 2022.

Communications

- Employee Resignation-Emergency Communications Officers –Administrator Carrie Kipfer presented the resignations of 2 Emergency Communications Officers and request to the board approval to post job openings. The First resignation presented is from Carrie White, last day being 11.21.21, the second resignation is that of Alexander Slagle, effective 1.1.22. Commissioner Meserve moved to accept both resignations and also post to fill both vacancies, second by Commissioner Trescot; 3-0 vote approved. ECO Slagle will remain on staff as a reserve dispatcher.
- Administrator Kipfer also requested Out of State Training Request for Communications Director Tara Doe. Ms. Doe would like approval to attend the IAED conference which is being held in Nashville for 1 week in early 2022, for a total of \$3,685.50 which includes the conference, travel, lodging, and meals. Operating budget funds from 2021 will be reserved for this training. Commissioner Trescot moved to approve conference expenses, second by Commissioner Meserve; 3-0 vote approved.
- Also for Communications, Administrator Kipfer requested purchase authorization for Wireless Headset Equipment for consoles, \$10, 450.20 from ARPA funds. This equipment will be part of the console replacement project. Commissioner Trescot moved to approve purchase, second by Commissioner Meserve; 3-0 vote approved.

Administrator

- Probate Shelving Project- Register of Probate, Catherine Moore updated the board on pricing from W.B Mason which is estimated at \$39,500.00. \$25,000.00 will be funded through the 2021 operating budget and the remainder will be added to the 2022 budget. This was the most favorable bid received by the county. This project is scheduled to begin early spring of 2022. Commissioner Meserve moved to approve purchase, second by Commissioner Trescot; 3-0 vote approved.

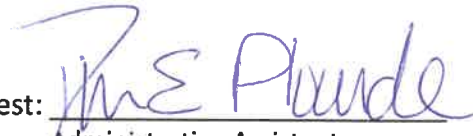
Executive Session:

- Commissioner Meserve moved to enter into executive session, second by Commissioner Trescot; 3-0 approved.

Out of executive session, Commissioner Trescot moved to approve the employee's Leave of Absence request as presented, second by Commissioner Meserve; 3-0 vote approved.

There being no further business, the Commissioners adjourned to meet on the 21st of December A.D. 2021

Attest:


Administrative Assistant