

State of Maine

At a meeting of the County Commissioners, begun and holden in Wiscasset, within the County of Lincoln on the twenty first day of June 2022, by the adjournment from the first day of June, 2022.

Present: William Blodgett-Acting Chair
Mary Trescot
Excused: Hamilton Meserve

Minutes

June 1, 2022 - Commissioner Trescot moved to approve the minutes from June 1, 2022, second by Commissioner Blodgett; 2-0 vote approved.

Finance Department

On behalf of Finance Director Michelle Richardson, Administrator Carrie Kipfer and Bookkeeper Caitlin Tardiff present the following warrants:

#50 for \$273,293.92

Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

#52 for \$291,639.92

Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

#2022-11 for \$199,665.70

Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

#2022-12 for \$207,925.38

Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Sheriff's Department

Jail Count- Sheriff Bracket reported the Jail count as follows: Lincoln County 24, Sagadahoc 24, Federal 01, Knox 7, Penobscot 51, York 1 and Cumberland 1.

Communications

Communications Director Tara Doe recommends hiring Robert Collins for a full time position as Emergency Communications Officer. Commissioner Trescot moves to approve recommendation, second by Commissioner Blodgett; 2-0 vote approved.

Employee Resignation-Communications Director Doe submits resignation from Anita Sprague from full time ECO position. Ms. Sprague would like to go to a part time status. Commissioner Trescot moved to accept resignation from full to part time and to post position, second by Commissioner Blodgett; 2-0 vote approved.

Draft job description review- Director Doe reviews the job description of Communications Deputy Director which is a newly created position. Director Doe is requesting permission to post. Commissioner Trescot moved to accept new job description and permission to post, second by Commissioner Blodgett; 2-0 vote approved.

Kennebec County contract renewals- Director Doe request permission to renew the (PSAP)/ Public Safety Answering Point and (EFD) Emergency Fire Dispatch contracts for the following towns: W. Gardiner (\$18,909.10), Farmingdale (\$16,088.79), Randolph (\$9,645.05) and Pittston (\$14,510.18). Contracts were increased 5.78% to reflect the 2022 budget increase in the Communications Department. Commissioner Trescot moved to grant permission to renew contracts, second by Commissioner Blodgett; 2-0 vote approved.

RCM tower site recommendations- Power Systems and Microwave replacements. Director Doe requests permission to purchase power system “battery plants” and installation for 7 current tower sites and 1 additional plant tower site @ \$191,306.24. Equipment and labor to be provided by Radio Communication Management. Commissioner Trescot moved to grant permission for purchase, second by Commissioner Blodgett; 2-0 vote approved. ARPA funds to be used for all costs.

Also Director Doe is requesting permission to contract with RCM to install new radio microwave systems at 9 tower locations for a total parts and labor cost of \$375,835.00. Commissioner Trescot moved to approve purchase, second by Commissioner Blodgett; 2-0 vote approved. ARPA funds to be used for all costs. A lead time of 8-10 weeks on both projects is expected.

LCRPC

LCRPC Executive Director Mary Ellen Barnes introduces Laura Graziano, newly hired Assistant County Planner & GIS Coordinator to the Board.

ARPA Sewer Project Application Recommendation – County Planner, Emily Rabbe recommends to Commissioners approving the Wiscasset Sewer District application for \$200,000.00 from ARPA funding to be used for 3 or 4 emergency generators for their pump stations. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

RFP Countywide Housing Study- Strategic planning Budget – Commissioners were updated on the status of a Request For Proposals for a Countywide Housing Study by Ms. Rabbe. Proposals are due to the Planning Office by June 30th and a recommendation will be presented at a future meeting.

DACF contract renewal- County Planner Emily Rabbe recommends to Commissioners renewal of the contract with the Department of Agriculture, Conservation & Forestry, from 7/1/22-12/31/22 for \$8,707.58. Commissioner Trescot moves to accept recommendation, second by Commissioner Blodgett, 2-0 vote approved.

Payment Authorization- Executive Director Mary Ellen Barnes requested payment authorization in the amount of \$4,216.07 to pay Ransom Consulting for work on the EPA Brownfield project. Reimbursement to the County will be made under the terms of the grant. Commissioner Trescot moved to approve payment request, second by Commissioner Blodgett; 2-0 vote approved.

County Buildings –Administrator Kipfer presents to Commissioners a proposal for replacement of trim on the Planning Building by Krah Builders of Newcastle. The total amount of \$5,250.00 includes parts, labor and the rental of a lift unit. Commissioner Trescot moved to approve the proposal, second by Commissioner Blodgett; 2-0 vote approved.

Administrator-

Administrator Kipfer request rate increase for Parade Detail from \$100.00 to \$200.00 for Sheriff's Office employees. Commissioner Trescot moved to approve increase, second by Commissioner Blodgett; 2-0 vote approved.

Administrator Kipfer reviews the Incident Review Policy updates. Commissioner Trescot moved to approve updates, second by Commissioner Blodgett; 2-0 vote approved.

County Jail Operation Fund Payment Received- \$25,484.00 from the State of Maine for County Jail Operations. Revenue will be applied to budgeted amounts.

Administrator Kipfer is requesting a change in a previously approved purchase authorization for training and software related to cybersecurity for a total of \$49,470.00. Burgess Technology Group to provide all quoted items and Homeland Security Grant funding is available to cover approximately

\$34,000 of the costs. Commissioner Trescot moved to amend the previous approval, second by Commissioner Blodgett; 2-0 vote approved.

Administrator Kipfer presents grant proposal – Alford Center for the Advancement of Maine’s workforce- Commissioner Trescot moved to approve applying for funding to provide employee training, second by Commissioner Blodgett; 2-0 vote approved.

Executive Session: Discussion of Personnel- 1MRSA 405 (6)(A)

Commissioner Blodgett moved to enter into executive session, second by Commissioner Trescot: 2-0 vote approved.

Out of Executive Session no votes were taken.

There being no further business the meeting is adjourned to meet on the fifth day of July A.D. 2022

ATTEST:


Administrative Assistant