

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on fourth day of January 2022, by adjournment from the twenty first day of December, 2021.

Present: William Blodgett
Hamilton W. Meserve
Mary Trescot via telephone

County Administrator Carrie Kipfer sought nominations for a 2022 Commission Chair. Commissioner Blodgett moved to appoint Commissioner Meserve, second by Commissioner Trescot; 2-0 vote approved.

Commissioner Meserve opened the meeting by leading the Pledge of Allegiance.

Minutes

Commissioner Blodgett moved to approve the December 21, 2021 meeting minutes, second by Commissioner Trescot; 3-0 vote approved.

Finance Department

Finance Director Michelle Richardson presented for approval the following warrants: #78 for \$315,912.50.

Commissioner Blodgett moved to approve; second by Commissioner Trescot; 3-0 vote approved.

Payroll Warrant #2021-27 for \$172,342.22

Commissioner Blodgett moved to approve; second by Commissioner Trescot; 3-0 vote Approved.

Sheriff's Department

Jail Count-Sheriff Brackett reported the jail count as follows: Lincoln County 15, Sagadahoc 26, Federal 03, Knox 43, Penobscot 25 and Oxford 02 for a total of 114.

Hiring/Recruitment Incentive Policy & Payment Authorization-Sheriff Brackett would like to approve the policy as presented and also amend to offer the incentives thru December 2022. Commissioner Blodgett moved to approve and amend as requested; second by Commissioner Trescot; 3-0 vote approved.

Authorization to Request Bids for Replacement Cruisers-Sheriff Brackett is requesting authorization to request bids for replacement cruisers and will bring back to the board on Feb. 1st. 2022. Commissioner Trescot moved to approve authorization, second by Commissioner Blodgett; 3-0 vote approved.

Shellfish Contract Renewals- Chief Deputy Maker request permission to send out Shellfish Contract renewals to towns. Commissioner Blodgett moved to approve request, second by Commissioner Trescot; 3-0 vote approved.

Purchase Authorization-3 Toughbook Laptop replacements-Sheriff Brackett would like authorization to purchase 3 Laptop Computers from Bizco for \$8,290.09 which includes chargers and the warranty, for Patrol Vehicles. Commissioner Blodgett moved to authorize purchase; second by Commissioner Trescot; 3-0 vote approved.

Communications

Hiring Recommendation – On behalf of Director Tara Doe Administrator Carrie Kipfer request to Proceed with offering Heather Shipley-Murphy ECO position. Commissioner Blodgett moves to approve hiring, second by Commissioner Trescot; 3-0 vote approved.

Emergency Management

Mutual Aid Agreement- EMA Director Casey Stevens request permission to sign mutual aid agreements with all 16 counties thru December of 2025. Commissioner Trescot moves to grant permission; second by Commissioner Blodgett; 3-0 vote approved.

Purchase Authorization-D4H Incident Management Software-EMA Director Stevens request authorization to purchase Incident Management Software from D4H, annual fee is \$3,500.00. Commissioner Blodgett moved to approve annual fee payment, second by Commissioner Trescot; 3-0 vote approved.

EMT Tuition Scholarship Proposal-EMA Director Stevens request permission to use ARPA funds to provide scholarships for Lincoln County residents to take EMT classes that will be offered thru United Ambulance and be held in Boothbay Harbor. The class is 6mos. in its entirety, cost \$1,200.00pp and has a 20 person limit. Commissioner Blodgett moved to approve using the ARPA funds for Scholarships for up to \$24,000.00 for EMT classes second by Commissioner Trescot; 3-0 vote approved.

Probate-

Probate Fee increase proposal- Catherine Moore, Register of Probate, Presents to the board an increase in fees for the following:

1. Passport Photos from \$10.00 to \$15.00
2. Certified Mail from \$30.00 to \$35.00
3. Publications of probate notices in the Lincoln County News from \$30.00 to \$35.00

Commissioner Blodgett approves all increases, second by Commissioner Trescot; 3-0 vote approved. New Fees effective immediately.

Administrator

Purchase Authorization-Brownfield Assessment- Administrator Carrie Kipfer request approval to pay Ransom Consulting for billable hours totaling \$3,645.47 for the Brownfield Assessment. Commissioner Trescot moved to approve payment, second by Commissioner Blodgett; 3-0 vote approved.

Purchase Authorization –Imaging of Deed Record Books-Administrator Kipfer request approval From the Registry of Deeds department to use \$46k from the surcharge account to pay IQS for Imaging of vol- 1-427. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Payment Authorization – Snowplowing services-Administrator Kipfer request to pay \$17,400.00 to Steele’s Landscaping for annual snow plowing services. Commissioner Blodgett moved to approve payment, second by Commissioner Trescot; 3-0 vote approved.

TBRJ Authority Membership-Commissioner Trescot would like to become and alternate member and appoint Peter Drum a full Authority Member. Commissioner Trescot’s term will

expire 12/31/24, Pete Drum's term will expire 12/31/23.
Commissioner Trescot move to approve, second by Commissioner Blodgett; 3-0 vote approved.

Executive Session: Discussion of Labor Contracts- 1MRSA 405 (6)(D)

Commissioner Blodgett moved to enter into executive session at 9:50 am second by Commissioner Trescot; 3-0 vote approved.

Out of executive session; no votes were taken.

Attest 
Administrative Assistant