

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the seventh day of September 2021, by adjournment from the eighteenth day of August 2021.

Present: William Blodgett, Chair
Hamilton W. Meserve
Mary Trescot

Commissioner Meserve moved to approve minutes from the August 17, 2021 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

Finance Director Michelle Richardson presented for approval:

Warrant #46 \$242,595.29

Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

Warrant #49 \$534,147.91

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Payroll Warrant #2021-18 \$192,668.26

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

A purchase authorization was presented for the payment of the 2020 Audit Services contract to Berry, Talbot, Royer in the amount of \$7,500. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

Sheriff Todd Brackett reported a current Jail count at Two Bridges Regional Jail (TBRJ): 20 Lincoln County inmates; Sagadahoc County holds 29 inmates at TBRJ; Federal 2; Oxford 23; Cumberland 2; Penobscot 29; Knox 46; for a total of 151.

Contract renewals for Animal Control Officer Services were presented for the Towns of Somerville, Dresden and Alna. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

An authorization for payment to Coastal Electronics for installation of emergency response equipment in a newly purchased cruiser in the amount of \$8,767.99 Motion to approve by Commissioner Trescot, seconded by Commissioner Meserve; 3-0 vote approved.

A proposal to apply for an "Enforcement of Underage Drinking Laws" grant from Dirigo Safety was presented. The 1-year, \$4,800 grant would be for training and enforcement purposes. Motion to approve applying for the grant by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

An employee resignation was presented from Patrol Deputy David Bellows, effective September 3, 2021. Motion to accept with regret by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

Authorization to advertise the acceptance of bids on a surplus Police Interceptor cruiser was requested. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

On behalf of County Building Supervisor Matthew Huntley, a fuel oil contract was presented to the Board for the annual purchase of fuel oil for the Courthouse complex fuel tanks. The contract with M.W.

Sewall is for 21,000 #2 heating oil and will cost \$2.12 per gallon, delivered. Previous approval was given by the Board to secure a contract at a cost of no more than \$2.18 per gallon.

An update Job Description for the position of Administrative Assistant to the County Administrator was presented to the Board. County Administrator Carrie Kipfer suggests altering the job duties to include assisting other county departments, specifically the Emergency Management Agency, as time allows in that employee's schedule. The change in duties is in response to the posting of the current vacancy. Motion to approve changes by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

A purchase authorization was presented on behalf of Communications Director, Tara Doe, for the purchase of 4 replacement Zetron workstation PCs at the Communications Center. The total amount is \$11,028.00 and has been reviewed and recommended by Lincoln County's IT vendor. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

In addition, the annual service contract for the Zetron stations was discussed. The provider will offer a 10% discount on the annual service if Lincoln County commits to a five-year renewal of the contract. The Board is agreeable to considering this arrangement when the current contract expires and a renewal is presented. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

On behalf of Betsy Biemann, Chief Executive Officer of Coastal Enterprises, Inc., a written Consent Agreement that would dissolve the Wiscasset Regional Development Corp., a legal entity that was set up as a nonprofit corporation in the 2000s to administer a federal grant to research possible economic diversification strategies for the Wiscasset region after the closure of Maine Yankee, was presented to the Board. The entity has been dormant for at least ten years and has no further purpose and no assets. The other members of the nonprofit are CEI, the Town of Wiscasset, and Chewonki Foundation. All other parties have agreed to their support of the dissolution of the entity. Motion to approve the proposal as written by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

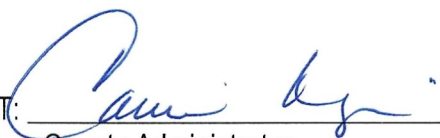
At 9:30am, Commissioner Trescot made a motion to enter executive session with Administrator Kipfer according to 1 MRSA 405 (6) (A) to discuss a personnel issue; second by Commissioner Meserve; 3-0 vote approved.

Out of executive session; the Board voted to approve an employee's request for a Leave of Absence as discussed. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

At 10:30am, The Board was joined by Kathy Durgin-Leighton, Executive Director and Margaret Micolichuk, Senior Program Manager of the Restorative Justice Project of the Midcoast along with District Attorney, Natasha Irving to inform the Board of RJP's activities in Lincoln County. Their goal of expanding services will include adding a full-time employee to specifically serve Lincoln County residents starting this fall. The receipt of a Byrne Federal grant will allow other expansions in the county.

There being no further business, the Commissioners adjourned to meet on the twenty-first day of September A.D. 2021.

ATTEST:


County Administrator