

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the twentieth day of August 2024 by adjournment from the sixth day of August 2024.

Present: Hamilton Meserve
Mary Trescot
Excused: William Blodgett

Boothbay Region Ambulance Service (BRAS) Presentation

BRAS Chief Dan Gardner presented awards of appreciation to the Lincoln County Sheriff's Office, as well as the Lincoln County Regional Communications Center for their roles in a recent emergency in the Town of Boothbay involving a 5-year-old child who was experiencing cardiac arrest. Due to the efforts of many agencies, the child received the necessary medical treatment and is recovering from his condition. Employees Scott Hayden, Rhiannon Hersey, Mark Fortin, Jared Mitkus, and Rob Bickford played a role in this call and were present to accept the recognition from Chief Gardner and the Board of Commissioners.

Minutes

August 6, 2024- Commissioner Trescot moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Sheriff's Department

Jail Count –Sheriff Todd Brackett reported the jail count as follows: Lincoln 14, Sagadahoc 26, Knox 31, Penobscot 50, Waldo 24, Androscoggin 11, and Federal 08 for a total of 164.

Sale of Surplus Property – Sheriff Brackett requested permission to take the necessary steps to dispose of unclaimed property being held in evidence. Rightful owners will be solicited using the State's protocols, then a bid process will be used to sell any remaining items. An inventory of the items was provided to the Board for review. Commissioner Trescot moved to approve moving forward with the disposal actions, second by Commissioner Meserve; 2-0 vote approved.

LCRPC

DACF FY25 Contract Renewal –On behalf of Lincoln County Regional Planning Commission Executive Director Emily Rabbe, County Administrator Carrie Kipfer presented a request to renew the Coastal Technical Assistance Contract for FY2025 with the Department of Agriculture, Conservation and Forestry. The total contract amount is \$11,770 and the work will commence September 2024-June 2025. Commissioner Trescot moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Finance Department

Warrants – On behalf of Finance Director Michelle Richardson, Administrator Kipfer presented for approval accounts payable warrant #71 for \$90,000.00. Commissioner Trescot moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Presented for approval accounts payable warrant #73 for \$277,177.16. Commissioner Trescot moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Presented for approval accounts payable warrant #74 for \$157,685.21. Commissioner Trescot moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Payroll warrant #2024-16 for \$227,897.60 was presented for approval. Commissioner Trescot moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Administrator

Safety Policy & Procedure Update – Administrator Kipfer presented an update to the Lincoln County Safety Policy and Procedures Manual. Amendments included the inclusion of an Incident Review protocol as well as minor details clarifying current practices. Presented for approval accounts payable warrant #73 for \$277,177.16. Commissioner Trescot moved to approve the updates, second by Commissioner Meserve; 2-0 vote approved.

Maine Revenue Tax Portal - On behalf of Register of Deeds Rebecca Wotton, Administrator Kipfer provides information from the Maine Department of Revenue regarding upcoming changes to the Department's tax portal. Effective October 15, 2024, a new portal will be available to users reporting Real Estate Transfer Tax. Actual tax payments will continue to be collected by the Register and the process for the recording of documents will remain unchanged.

Broadband Grant Application – Administrator Kipfer updated the Commissioners on a grant application submitted to Maine Connectivity Authority by Consolidated Communications to expand Broadband in Lincoln County. The \$6M PEMM grant covering Dresden, Wiscasset, Whitefield, Alna, Nobleboro, Boothbay, Boothbay Harbor, Edgecomb and Southport received final approval on August 9th and the development of contracts has now been started. A Grant Contract Affirmation has been received to verify Lincoln County's commitment and ability to contribute \$1.3M of ARPA funds to this project. These are ARPA funds previously allocated to Broadband projects and have been set aside for this project. Presented for approval accounts payable warrant #73 for \$277,177.16. Commissioner Meserve moved to approve submitting the Grant Contract Affirmation and to use \$1.3M in ARPA funds for this project, second by Commissioner Trescot; 2-0 vote approved. Administrator Kipfer is approved to sign the Affirmation on behalf of Lincoln County.

Maine Municipal Association Dividend Payment – Maine Municipal Association (MMA) Worker's Comp Fund has issued dividend payments to members who experienced low loss ratios. A check for \$4,343 was received as Lincoln County's portion. Commissioner Trescot moved to approve accepting the funds, second by Commissioner Meserve; 2-0 vote approved.

Candidate Forum – MMA is planning a Candidate Forum for Lincoln and Sagadahoc County individuals running for local and State offices on September 11, 2024, at 6pm. The event will be held at the Lincoln County Regional Planning Commission office. Invitations are being finalized and will be sent out shortly.

Executive Session: Discussion of Personnel Matters-1MRSA 405 (6) (A)

Commissioner Trescot moved to enter Executive Session, second by Commissioner Meserve; 2-0 vote approved. Out of Executive Session, Commissioner Trescot moved to approve the termination of employment of EMA Director Maury Prentiss effective August 9, 2024, second by Commissioner Meserve; 2-0 vote approved.

There being no further business, the meeting was adjourned to the 3rd day of September 2024 A.D.

ATTEST: 

County Administrator