

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the sixteenth of April 2024 by adjournment from the second day of April 2024.

Present: William B. Blodgett
Mary Trescot

Minutes

April 2, 2024- Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Finance Department

Warrants

Finance Director Michelle Richardson presented for approval accounts payable warrant #49 for \$269,619.50. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Payroll warrant #2024-07 for \$248,409.31 was presented for approval. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Sheriff's Department

Jail Count – Chief Deputy Rand Maker reported the jail count as follows: Lincoln 20, Sagadahoc 32, Knox 30, Penobscot 52, Waldo 33, Oxford 02, and Federal 03 for a total of 172.

Animal Control Contract – Chief Deputy Maker presents an Animal Control contract renewal for the Town of Whitefield. The contracts reflect an update in cost plus indemnification language changes. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Commissioner Hamilton W. Meserve joined the meeting remotely

Lincoln County Regional Planning Commission

Hiring Recommendations – Executive Director Emily Rabbe presents a recommendation to hire Curtis Brown as the Land Use and Transportation Planner, effective April 29, 2024. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Director Rabbe recommends hiring Madelyn Kennedy and Alan Wang as summer interns through the Margaret Chase Smith Policy Center for a 12-week period beginning May 28, 2024. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

Administrator

Purchase Authorization – Office Renovation – County Administrator Carrie Kipfer presents a purchase authorization to Krah Builders in the amount of \$2,993.00 for renovations in the District Attorney’s office, including a dividing wall and door construction. The finished project will create two new offices to be used by the existing staff. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

Employee Resignation –On behalf of the District Attorney’s Office, Administrator Kipfer presents an employment resignation from Paralegal Nicole Gilbert. Her last day of work will be April 24, 2024. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

The vacancy that will be created by this resignation has prompted Amanda Charlton, Office Supervisor of the District Attorney’s Office to request a restructure of two positions in the office. A draft job description of the combined Office Supervisor and the Paralegal position was reviewed and approved by the Commissioners. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

Supervisor Charlton also submitted a request to create and advertise a second Legal Secretary position as a result of this change. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

Purchase Authorization - CCTV System Installation – Administrator Kipfer requests approval to accept a quote in the amount of \$12,995.00 from Guardian Systems of Maine for the installation of a Closed Circuit TV (security camera) system to be installed at the Lincoln County Regional Planning Commission building on Bath Road. This expense will be reimbursed in full through a Homeland Security Grant. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Tax Abatement Decision – The Commissioners reviewed the Decision and Order prepared in response to the Tax Abatement Appeal received from Lina Post and Frederick Post v. Town of Newcastle. A hearing was held on April 2, 2024, where both the Petitioners and legal counsel for the Town were in attendance to present their positions. The Board has found in favor of the Town of Newcastle and denies the Petitioners’ appeal for a tax abatement. Commissioner Meserve moved to approve the Decision and Order, second by Commissioner Trescot; 3-0 vote approved.

Executive Session: Discussion of Real Property-1MRSA 405 (6) (C)

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Trescot; 3-0 vote approved. Out of Executive Session, no votes taken.

There being no further business, the meeting was adjourned to the 7th day of May, 2024 A.D.

ATTEST: 
County Administrator