

## State of Maine

At a meeting of the County Commissioners, begun and holden in Wiscasset, within the County of Lincoln on the third day of May 2022, by the adjournment from the nineteenth day of April, 2022.

Present: William Blodgett  
Hamilton W. Meserve – Chair  
Mary Trescot

### Minutes

Commissioner Trescot moved to approve the April 19, 2022 minutes, second by Commissioner Blodgett; 3-0 vote approved.

### Finance Department

Finance Director Michelle Richardson introduced Caitlin Tardif, the newly hired Bookkeeper to the Board, who in turn welcomed her to Lincoln County.

Presented for approval the following warrants: # 43 for \$378,553.95; Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Payroll warrant #2022-8 for \$201,106.89; Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### Sheriff's Department

**Jail Count-** On behalf of Sheriff Brackett, County Administrator Carrie Kipfer reported the jail count as follows: Lincoln County 23, Sagadahoc 21, Knox 9, Penobscot 52, Cumberland 1, York 1, Kennebec 1, and Androscoggin 1 for a total of 109.

### Communications

**Payment Authorization -** Communications Director Tara Doe is attending a training in Nashville, TN, so Administrator Kipfer presented a payment authorization for \$7,500 for payment of an additional license and annual maintenance for the Pro QA EMD/EFD software, intended for the newly added fifth dispatch console. Funding to be made using ARPA dollars. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

**Payment Authorization -** Repairs to the Waldoboro radio tower are needed, including replacing the cabling and antennas that have reached the end of their useful life and relocating the antennas to a location higher on the tower for better reception. Payment in the amount of \$8,207.17 to Radio Communications Management; funding to be made using ARPA dollars. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

### EMA

**Payment Authorization-** EMA Director Casey Stevens is requesting payment \$5,750 to Just Right Storage for the first five months of inside storage lease agreement approved at the last meeting. Commissioner Trescot moved to approve payment, second by Commissioner Blodgett; 3-0 vote approved.

### District Attorney

**Therapy Dog Proposal –** District Attorney Natasha Irving and Victim Witness Advocate Abriana DeLena were joined via Zoom by Trainer Christy Gardner of *Mission Working Dogs* to present a proposal to employ a facility therapy dog in the District Attorney's office. The dog is currently owned by Ms. DeLena and would participate in a year-long training process to become certified as a facility therapy dog. The intent is to have the dog work with victims and witnesses attending court hearings and to provide comfort during a stressful situation. The cost of the training is estimated to be \$1,000. The

Board requested a budget for this proposal to include the incremental costs that would occur as a result of this training. Ms. DeLena will work with Administrator Kipfer to prepare a budget for the next meeting.

**Lincoln County Regional Planning Commission**

**2022 Intern** – Executive Director Mary Ellen Barnes announced Emily Gerencer, of Gardiner, has been offered the position of Climate Resiliency & Planning Assistant (Intern) for the 12-week period beginning May 31, 2022. This position is coordinated through the Margaret Chase Smith Policy Center. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

**Professional Planning Services Contract** – County Planner Emily Rabbe notified the Board that the Town of Wiscasset has requested to renew the contract with LCRPC for Planning Services for 2022-2023. The Board approved the contract as presented with updated terms and conditions. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

**Governor's Office of Policy Innovation & Future (GOPIF) funded project** – A Service Agreement for Region 1 Coordinator Collaborative was presented to the Board and a summary of the project was discussed. Commissioner Blodgett moved to approve the agreement, second by Commissioner Trescot; 3-0 vote approved.

**Hiring Recommendation** – The Board was advised that a recommendation will need to be delayed until the next meeting for the Assistant County Planner position.

**Administrator**

**Updated Job Description - Probate Clerk**- Administrator Kipfer presented updates that were requested by Register Catherine Moore. Commissioner Blodgett moved to approve the changes, second by Commissioner Trescot; 3-0 vote approved.

**Supplemental Jail Funding**- Administrator Kipfer notified the Board that \$26,700 was received from the State of Maine for supplemental jail funding for unanticipated capital expenses. Sagadahoc County received the same amount for a total of \$53,400. Commissioner Blodgett moved to transfer the funds to Two Bridges Regional Jail, second by Commissioner Trescot; 3-0 vote approved.

**Payment Authorization**- A payment in the amount of \$7,406 to Burgess Technology was requested for various expenses related to cybersecurity software, training and monitoring. Funds are available through the annual Homeland Security Grant. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

**Worker's Compensation Audit** – a refund in the amount of \$1,437 was received from Maine Municipal Association after completion of the Worker's Comp Audit.

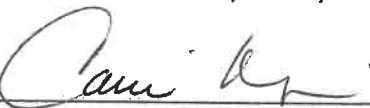
**ARPA Funding Request** – A proposal was received from the Boothbay Region Clean Drinking Water Initiative for a funding from the ARPA allocation. The Board recommends transferring the request to the Lincoln County Regional Planning Commission for review and future recommendation. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Executive Session: Discussion of Labor Contract - 1MRSA 405 (6) (D)**

Commissioner Blodgett moved to go into Executive Session, second by Commissioner Meserve; 3-0 vote approved. Out of Executive Session with no votes taken.

There being no further business, the meeting was adjourned to the 17th day of May 2022 A.D.

ATTEST:

  
County Administrator