

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the seventeenth day of November, by adjournment from the third day of November.

Present: Mary R. Trescot, Chair
William B. Blodgett
Hamilton W. Meserve (Participated by phone)

In response to the Executive Order from the Governor's Office, the meeting was held at the Lincoln County Planning Office to maintain the social distancing requirements of the individuals participating. The meeting agenda reflects this change in protocol. Two members of the press participated, in addition, several County departments were present.

Commissioner Blodgett moved to approve minutes from the November 3, 2020 meeting; second by Commissioner Meserve; 3 – 0 vote approved.

Finance Director Michelle Richardson presented for approval:

Warrant #71 \$315,973.72

Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

One (1) Payroll Warrant was presented for approval:

Payroll Warrant #2020-23 \$189,446.41

Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Communication from the County Treasurer Richard Newell. Resignation letter presented to the Commissioners effective December 31, 2020. Richard has been with Lincoln County for 10 years as the County Treasurer. Richard also presented a recommendation letter for Michelle Richardson to be his replacement. Motion to accept the resignation letter by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Sheriff Todd Brackett reported a current Jail count at Two Bridges Regional Jail (TBRJ): 10 Lincoln County inmates; Sagadahoc County holds 20 inmates at TBRJ; Federal 2; Oxford 25; Cumberland 2; Penobscot 9, for a total of 66.

Proposal to purchase rifle sound suppressors from Windham Range for \$8439.80 as a requirement of the Shape Program. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Purchase Authorization for Emergency Equipment to be installed by Coastal Electronics in 2 vehicles for \$14,576.22. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Winter Tire purchase authorization from Lee Tire as a consultant for \$9,188.60. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Service agreement for Alternative Sentencing Program for Karen Clark. The only change to the agreement is the dates. April 23rd, 2021 will be the next program date. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Maine Sheriff Association award presented to Deputy James Reed for Community Service during 2019-2020.

Matt Huntley presented for County Buildings a DEP tank inspection for the fuel tanks located at the Sheriff's Office. To bring the tank up to code the lines and spill bucket need to be upgraded for a total of \$18,000. Having the tank brought up to code would allow for a 10 year extension on the warranty for the generator. The funds would come from the Capital Improvement Plan. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

EMA Director Casey Stevens presented the purchase order for an AM radio transmitter to be placed at Hunt Hill. This will be a 10 watt transmitter for day to day testing of the system for \$3,890.00 using the HSGP funds. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Maine CDC has provided EMA with 15 min COVID-19 tests. The tests are 99.96% accurate for a negative test result. There are a total of 40 tests in each box. Tests will be distributed to local EMS & public safety agencies that are trained in administering the test. The tests will be used for public safety personnel only.

Lincoln County Regional Planning Commission Director Mary Ellen Barnes presented the Maine Working Communities Challenge. This is a \$3 million project that will be awarded to 8 applicants in Maine for \$375,000 a year over 3 years. Mary Ellen is drafting a letter of interest that needs to be submitted by December 1, 2020 and will be submitted as a joint application with MCEDD. The project looks at the economic income challenges in the area. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

County Administrator, Carrie Kipfer presented the part-time job description for the Juvenile Victim Witness Advocate. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Purchase order presented for Recycling Bailing Wire that is purchased annually through New England Wire Company at \$0.75 per pound. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Purchase order for loading dock doors, abutments and caps over doors located at Recycling. Lees Garage Doors for \$5,689.58, reserve account funds will be used and replenished with 2021 funds. This was budgeted for 2021 but the doors will not make it through this winter. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Commissioners Records Preservation Proposal from Kofile was presented for \$44,445.00 to digitize and restore the 14 books. The funds will be split between two accounts, \$27,500 in the reserve account for preservation and \$16,875 out of the DEEDS preservation reserve. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

DOT notice of taking for the town of Dresden for drainage easements will be put on record in the DEEDS office for public viewing. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Farm to Families update for food distribution on December 1 at Wiscasset and December 9 at Waldoboro. The farm providing the produce is Lancaster Farms located in Maryland. Healthy Lincoln County is taking the lead on the distribution for both days.

At 10:15 a.m. Commissioner Blodgett moved to enter into executive session with the County Administrator for a discussion of Personnel – 1 MRSA 405 (6) (A); second by Commissioner Meserve; 3-0 vote approved.

Reviewed request of an employee to pay a portion of accrued 2020 vacation time. Approved a one-time request due to State of Emergency staffing requirement. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Reviewed balances remaining at March 31, 2020 of unused vacation time of exempt employees. Approved one-time payout of vacation time in excess of 80 hours carried forward from December 31, 2019. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Out of session at 10:40 a.m.

At 10:50 a.m. Commissioner Blodgett moved to enter into executive session with the County Administrator and Sheriff Brackett for a discussion of Legal– 1 MRSA 405 (6) (E); second by Commissioner Meserve; 3-0 vote approved.

Approve agreement with Maine Yankee Atomic Energy to provide contingency security staffing. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

Out of session at 11:05 a.m.

There being no further business, the Commissioners adjourned to meet on the 1st day of December A.D. 2020.

ATTEST: Denise Mills
Administrative Assistant

