

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the twenty-first day of September 2021, by adjournment from the seventh day of September 2021.

Present: William Blodgett, Chair
Hamilton W. Meserve
Mary Trescot

Commissioner Trescot moved to approve minutes from the August 18, 2021 meeting; second by Commissioner Meserve; 3 – 0 vote approved.

Commissioner Meserve moved to approve minutes from the September 7, 2021 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

Finance Director Michelle Richardson presented for approval:

Warrant #51 \$271,332.94

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Warrant #52 \$59,827.79

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Warrant #53 \$145,874.02

Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

Payroll Warrant #2021-19 \$183,825.66

Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

Justin Berg, Audit Manager with Berry, Talbot, Royer, CPAs presented the 2020 Lincoln County Financial Audit to the Board via Zoom. Mr. Berg shared that his firm has issued an unqualified opinion of the financial statements (free from material misstatements). He also praised Finance Director, Michelle Richardson, for her excellent work in preparing the financial statements in a manner that was clear, concise and error-free. The Board thanked Mr. Berg and Ms. Richardson and voted to accept the audit and place on record. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

Sheriff Todd Brackett reported a current Jail count at Two Bridges Regional Jail (TBRJ): 26 Lincoln County inmates; Sagadahoc County holds 25 inmates at TBRJ; Federal 2; Oxford 14; Cumberland 2; Penobscot 28; Knox 47; for a total of 144.

A contract with Camp Kieve was presented for approval for the next ASP Program, scheduled for October 22-29, 2021. The total cost of the contract is \$2,200, which will include food costs and an educational program. Motion to approve the contract as presented by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

A hiring recommendation was presented for Jeffrey Rogers, of Sidney, Maine for a Patrol Officer vacancy, pending successful background check review. Motion to approve by Commissioner Meserve, seconded by Commissioner Trescot; 3-0 vote approved.

A hiring recommendation was presented for Samuel Alexander, of Harpswell, Maine for a Patrol Officer vacancy, pending successful background check review. Motion to approve by Commissioner Meserve, seconded by Commissioner Trescot; 3-0 vote approved.

On behalf of District Attorney, Natasha Irving, a hiring recommendation was presented by Administrator Carrie Kipfer for the position of Office Supervisor. Amanda Charlton, current Paralegal in the

DA's office was promoted to the position effective September 13, 2021. Previous verbal approval was received from the Board. Motion to approve by Commissioner Meserve, seconded by Commissioner Trescot; 3-0 vote approved.

Administrator Kipfer presented correspondence from Bruce Flaherty in regards to the 2021 Spirit of America award recipients in Lincoln County. The Board decided to issue award certificates and letters of appreciation to each of the awardees in lieu of an in-person ceremony this year, due to pandemic concerns. The awardees will be announced at a future Board meeting. Motion to approve by Commissioner Meserve, seconded by Commissioner Trescot; 3-0 vote approved.

EMA Director, Casey Stevens presented a Service Contract for a Maine Disaster Preparedness Grant award in the amount of \$1,698.88. This is a 50/50 matching grant that Lincoln County will be reimbursed \$849.44 for costs associated with the project. This grant will be used to simulate an oil spill in a waterway for disaster preparedness purposes. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

Lincoln County Regional Planning Commission Strategic Project Manager, Sandy Gilbreath presented a MOU with Maine Network of Community Food Councils for a grant in the amount of \$1,330 to support an event with the Lincoln County Food Council. Lincoln County will be the fiscal sponsor of the grant and will incur no county costs. Motion to approve by accepting the grant by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

Samuel Roy, Natural Hazards Planner with MEMA joined the meeting, along with County Planner Emily Rabbe and Strategic Project Manager, Sandy Gilbreath to review the draft copy of the 2021 *Hazard Mitigation Plan*. Lincoln County EMA is required to update the plan every five years, and the Lincoln County Regional Planning Commission was contracted to manage the update. The two-week public comment period of the project will be open from September 21-October 5, 2021, during which time, MEMA will also begin their review process of the draft. After all adjustments are made, the draft will be submitted to FEMA for their approval. Once that approval is secured and the plan is formally accepted by Lincoln County and all town select boards, the plan can be used to secure FEMA funding to mitigate the impact of natural disasters within the county. When asked what his opinion of the draft report was in comparison to other county plans, Mr. Roy stated that it was "exceptional and meets the requirements of MEMA." The Board thanked the staff members for their hard work in preparing the plan and commented on the benefit of local oversight of the project in comparison to hiring a consultant.

Commissioner Meserve made a motion to enter executive session with Director Stevens and Administrator Kipfer according to 1 MRSA 405(6)(A) to discuss a personnel issue; second by Commissioner Trescot; 3-0 vote approved.

Out of executive session; the Board voted to approve posting the Deputy EMA Director position both internally and externally effective immediately. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

There being no further business, the Commissioners adjourned to meet at 1:30pm to hold a 2022 Budget Workshop with County Department Managers. The next regularly scheduled Commissioners meeting is scheduled on the fifth of October A.D. 2021.

ATTEST:


County Administrator