

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the second day of January 2024 by adjournment from the nineteenth day of December 2023.

Present: Hamilton W. Meserve
Mary Trescot
Remote Participation: William B. Blodgett

Commissioner Trescot nominated Commissioner Meserve for 2024 Commission Chair, second by Commissioner Blodgett; 3-0 vote approved.

Minutes

December 19, 2023- Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Finance Department

Warrants

County Administrator Carrie Kipfer presented for approval accounts payable warrant #95 for \$42,407.03. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Payroll warrant #2023-26 for \$210,873.30 was presented for approval. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Sheriff's Department

Jail Count – Sheriff Todd Brackett reported the jail count as follows: Lincoln 22, Sagadahoc 14, Knox 30, Penobscot 58, Waldo 36, Oxford 02, and Federal 04 for a total of 166.

Payment Authorization – Chief Deputy Rand Maker presents a payment request in the amount of \$10,399.00 from Cellbrite Inc. for cell phone data extraction software and equipment. The purchase price is reimbursable through Homeland Security Grant funds. Commissioner Blodgett moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Payment Authorization - Sheriff Brackett requests to strike from the agenda the approval request for Watchguard Camera Systems as this was approved at a prior meeting.

Payment Authorization – Chief Deputy Maker presents a payment request in the amount of \$40,437.79 from CentralSquare Technologies for the annual records management software subscription renewal. Commissioner Trescot moved to approve, second by Commissioner Blodgett; 3-0 vote approved.

Animal Control Contracts – Sheriff Brackett provided a summary of the recent meeting held to review the proposed changes to the Animal Control contracts. The language change requested by the MCCA Risk Pool regarding indemnification was of concern to some of the town representatives and they requested time to review with their legal counsel. Sheriff Brackett requests an extension of 30 days to the existing contracts to resolve this issue.

Commissioner Blodgett moved to approve the extension, second by Commissioner Trescot; 3-0 vote approved.

Communications

Payment Authorization - Communications Director Tara Doe requests approval of the annual maintenance agreement for the Zetron dispatch console software in the amount of \$9,514.80. This covers all five workstations and is the third year of a five-year contract. Commissioner Trescot moved to approve the payment, second by Commissioner Blodgett; 3-0 vote approved.

District Attorney's Office

Hiring Recommendation – At the request of District Attorney Natasha Irving, County Administrator Kipfer recommends hiring Jessica Prentiss to the vacant position of Legal Secretary effective January 16, 2024. Commissioner Trescot moved to approve the recommendation, second by Commissioner Blodgett; 3-0 vote approved.

Administrator

Communications Center Sallyport Enclosure Proposal – County Administrator Carrie Kipfer recommends enclosing one of the sally ports underneath the Communications Center with a garage door and side access door for use by the County Buildings department for equipment and supplies at a cost of \$7,651.00. The work can be completed by Krah Builders of Newcastle later this year. Commissioner Trescot moved to approve the recommendation, second by Commissioner Blodgett; 3-0 vote approved.

Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)

Commissioner Trescot moved to enter into Executive Session, second by Commissioner Blodgett; 3-0 vote approved. Out of Executive Session.

County Administrator Kipfer recommends County Planner Emily Rabbe for the vacant position of Executive Director of the Lincoln County Regional Planning Commission effective January 1, 2024. Commissioner Trescot moved to approve the recommendation, second by Commissioner Blodgett; 3-0 vote approved.

There being no further business, the meeting was adjourned to the 23rd day of January, 2024 A.D.

ATTEST: 
County Administrator