

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the nineteenth day of March 2024 by adjournment from the fifth day of March 2024.

Present: Hamilton W. Meserve
William B. Blodgett
Absent: Mary Trescot

Minutes

March 5, 2024- Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Finance Department

Warrants

Finance Director Michelle Richardson presented for approval accounts payable warrant #44 for \$549,249.96 was presented. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Payroll warrant #2024-05 for \$219,015.07 was presented for approval. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

2024 Tax Commitment

A draft copy of the 2024 Lincoln County Tax Commitment was presented for approval. The grand total of the tax commitment is \$13,478,701.00. Commissioner Blodgett moved to approve as presented, second by Commissioner Meserve; 2-0 vote approved.

Travel Policy Update

A draft update to the Lincoln County Travel Policy was discussed. Changes reflect the amount allowed for meals, using the GSA per diem for the destination. Commissioner Blodgett moved to approve as with the changes, second by Commissioner Meserve; 2-0 vote approved.

Sheriff's Department

Jail Count – Sheriff Todd Brackett reported the jail count as follows: Lincoln 14, Sagadahoc 28, Knox 30, Penobscot 52, Waldo 32, Oxford 03, and Federal 05 for a total of 164.

Employee Resignation – Part-time Administrative Assistant, Penelope Card submits her resignation from employment effective January 16, 2024. Penny has relocated to Florida and will no longer be able to work scheduled hours. The Commissioners voted to accept her resignation with gratitude. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Payment Authorization – Sheriff Brackett presents a payment request in the amount of \$3,000 from the Maine Criminal Justice Academy for the Basic Law Enforcement Training Program for Deputy Nathan Yeaton. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Payment Authorization – Sheriff Brackett presents a payment request in the amount of \$3,743.21 from Coastal Electronics for the purchase and installation of equipment in cruiser #803. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Animal Control Contract – Chief Deputy Rand Maker presents Animal Control contract renewals for the Towns of Dresden, Bremen, Nobleboro, Westport Island and Waldoboro. The contracts reflect an update in cost plus indemnification language changes. Commissioner Blodgett moved to approve each, second by Commissioner Meserve; 2-0 vote approved.

Communications

Payment Authorization – On behalf of Communications Director Tara Doe, County Administrator Carrie Kipfer presents a payment authorization in the amount of \$3,162.00 to Mid-Coast Energy Systems for repairs to the generator at the Jefferson Tower location. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

Employee Resignation – An employment resignation from Emergency Communications Officer Carson Fassett was presented. Her last day of employment will be May 1, 2024. Commissioner Meserve moved to accept with regrets, second by Commissioner Blodgett; 2-0 vote approved. Permission granted to advertise the vacancy.

Lincoln County Regional Planning Commission

Award Confirmation – Community Resilience Partnership Service Provider Grant – Planner Laura Graziano presents an Award Confirmation from the State of Maine Governor’s Office of Policy Innovation and the Future in the amount of \$25,000 to provide climate resiliency planning services to the Towns of Bristol and Newcastle. Commissioner Blodgett moved to approve and authorize Administrator Kipfer to sign on their behalf, second by Commissioner Meserve; 2-0 vote approved.

Administrator

Correspondence Received – Administrator Kipfer presents correspondence received from Senator Susan Collins’ office regarding a request made by the Town of Wiscasset for \$5,000,000 to be used towards the upgrade to the Town’s wastewater infrastructure. A previous letter of support had been submitted by the Commissioners on behalf of the Town. Funding is conditional on the signature of President Biden in the coming weeks.

Purchase Authorization – Training – Administrator Kipfer presents a purchase authorization to Career Management Associates in the amount of \$3,800 for employee training to be held on April 5th. Commissioner Blodgett moved to approve, second by Commissioner Meserve; 2-0 vote approved.

10AM – Site and Structural Assessment at Lincoln County Sheriff’s Office

Structural Assessment Consultant Arno Skalski from Gale Associates Inc. of Portland presented the Site and Structural Assessment his firm recently completed for the Lincoln County Sheriff’s Office. The 236-page assessment measured many different components of the existing building including: moisture intrusion, site/civil, building envelope, structural,

architectural/interior, plumbing, mechanical, electrical, hazardous materials and site soils. A six-page Executive Summary was reviewed with the Commissioners. The Board discussed holding public engagement meetings so the community can review the assessment, ask questions and offer their input on next steps in the process.

Executive Session: Discussion of Legal-1MRSA 405 (6) (E)

Commissioner Blodgett moved to enter into Executive Session, second by Commissioner Meserve; 2-0 vote approved. Out of Executive Session, no votes taken.

There being no further business, the meeting was adjourned to the 2nd day of April, 2024 A.D.

ATTEST: 
County Administrator