

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the third day of August 2021, by adjournment from the twentieth day of July 2021.

Present: William Blodgett, Chair
Hamilton W. Meserve
Mary Trescot

Commissioner Trescot moved to approve minutes from the July 20, 2021 meeting; second by Commissioner Meserve; 3 – 0 vote approved.

Finance Director Michelle Richardson presented for approval:

Warrant #40 \$120,025.07

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Payroll Warrant #2021-16 \$178,144.65

Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3 – 0 vote approved.

Chief Deputy Rand Maker reported a current Jail count at Two Bridges Regional Jail (TBRJ): 25 Lincoln County inmates; Sagadahoc County holds 27 inmates at TBRJ; Federal 3; Oxford 21; Cumberland 2; Penobscot 15; Knox 3, for a total of 96.

Contract renewals for Animal Control Officer services were presented for the Towns of Damariscotta, Wiscasset, Jefferson and Waldoboro. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

Hiring recommendation was made for Owen Beattie of Vermont for a vacant Patrol Deputy position, pending successful background check. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

Hiring recommendation was made for Kasey Doyle of Litchfield for a vacant Patrol Deputy position, pending successful background check. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

An employee resignation was presented from Patrol Deputy Michael Godin, effective August 6, 2021. Motion to accept by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

EMA Director Casey Stevens sought approval to submit a Disaster Preparedness Grant application to Volunteer Maine. The 50/50 grant in the amount of \$1,961.80 would go towards the purchase of 50,000 ping pong balls that would be used to simulate an oil spill. This simulation would be used as a training exercise with the Lincoln County HazMat team in conjunction with Maine DEP. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

Director Stevens updated the Board on the status of Rescue Task Force equipment bids opened at the July 20th meeting. It was discovered that the original Bid Request did not properly list the equipment needed, so it is suggested that all bids are rejected and a new Bid Package be reissued with the correct requirements. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

Communications Director Tara Doe presented a recommendation to renew the 9-1-1 PSAP contracts with the Towns of Farmingdale, Pittston, Randolph and West Gardiner. Each contract will increase by 4.46% to reflect the budget increase for the department in the 2021 budget. Motion to approve renewal by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

County Administrator Carrie Kipfer presented a purchase order in the amount of \$4,500.00 for services provided by the Town of Palermo for snow plowing, sanding, salting and grading Hibberts Gore Road during the 2020-2021 season. This amount is specified in the contract that was previously agreed upon. Motion to approve renewal by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

Additionally, a contract for the same services for the 2021-2022 season, also with the Town of Palermo was presented. This contract will increase to \$5,500.00 annually to reflect an increase in the cost of grading equipment and plowing services. Motion to approve renewal by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

On behalf of Recycling Supervisor Tim Richardson, an employee retirement notice was presented. Elroy Russell will retire effective August 13, 2021 from the position of Recycling Assistant. The Board accepted with regret; motion by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved. The Board also moved to post the vacant position, both internally and externally effective immediately. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

A purchase order for the annual purchase of Recycling baling wire was presented. Total cost is \$6,458.96 from New England Baling Wire and is a budgeted purchase. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

A purchase order for road improvements including brush removal, ditch improvements, excavation of existing structure and gravel to rebuild the surface of the tower road to the impound lot at Recycling was presented. Cowan's Property Maintenance will perform the work at a cost of \$6,793.92 and is a budgeted expense. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

On behalf of District Attorney Natasha Irving, an employee termination was presented for Board approval. Legal Secretary Christine Essler's employment ended on July 30, 2021. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

A hiring recommendation for the Legal Secretary position was made. Nicole Gilbert is recommended to start employment effective August 16, 2021, pending a successful background check. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

At 10:05 am, Commissioner Trescot made a motion to enter executive session with Administrator Kipfer according to 1 MRSA 405 (6) (A) to discuss a personnel issue; second by Commissioner Meserve; 3-0 vote approved.

Out of executive session; the Board voted to approve a Leave of Absence request made by an employee to return to work no later than August 31, 2021. Motion by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

Commissioner Meserve made a motion to enter executive session with Administrator Kipfer according to 1 MRSA 405 (6) (F) to discuss a legal issue; second by Commissioner Trescot; 3-0 vote approved.

Out of executive session; the Board voted to accept the employment resignation submitted by Cheryl Murray; last day of employment will be September 1, 2021. Motion by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.

There being no further business, the Commissioners adjourned to meet on the seventeenth of August A.D. 2021.

ATTEST: 
County Administrator