

STATE OF MAINE

Lincoln, ss.

December Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the eighteenth day of February, by adjournment from the tenth day of February

Present: Mary R. Trescot, Chair
William B. Blodgett
Hamilton W. Meserve

Commissioner Trescot opened the meeting by leading in the Pledge of Allegiance.

There was no one present for Public Forum.

Commissioner Meserve moved to approve minutes from the January 28, 2020 meeting; second by Commissioner Blodgett; 3 – 0 vote approved.

Commissioner Meserve moved to approve minutes from the February 4, 2020 meeting; second by Commissioner Blodgett; 3 – 0 vote approved.

Commissioner Meserve moved to approve minutes from the February 10, 2020 meeting; second by Commissioner Blodgett; 3 – 0 vote approved.

From the Finance Department, Finance Director, Michelle Cearbaugh, presented for approval:

Warrant #8 \$127,765.00

Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Warrant #12 \$ 31,506.43

Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.
All three Commissioners signed the two warrants.

One (1) Payroll Warrant was presented for approval:

Payroll Warrant #2020-4 \$177,117.29

Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.
All Commissioners signed.

Sheriff Todd Brackett recognized Detective Ryan Chubbuck, who was present, as the current recipient of the Employee of the Quarter for 2019. Detective Chubbuck was nominated by his peers. Commissioners congratulated Detective Chubbuck for his award.

Sheriff Todd Brackett reported a current Jail count at Two Bridges Regional Jail (TBRJ): 24 Lincoln County inmates; Sagadahoc County holds 33 inmates at TBRJ; Federal 1; Oxford 38; Penobscot 51; and Hancock 1, and Knox 1 for a total of 149. An additional 26 are being diverted by the Lincoln County Sheriff's Office; 26 are diverted by Maine Pretrial and 129 by the Addiction Resource Center.

A request was made to hire Katherine Buehrer as a part-time ACO, pending a satisfactory background check. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. The full-time ACO will be advertised externally as no internal candidates have expressed an interest.

From the Emergency Management Agency (EMA), Director Casey Stevens presented a purchase order for \$4,000 for Engineering and Administrative work for the AM Alert Radio project. Funds have been allocated from the 2018 Homeland Security Grant to cover the costs of this project. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed.

Director Stevens presented a purchase order for \$5,600 to replace five (5) SCBA bottles for the Hazmat Team. Homeland Security Grant funds have been appropriated for this purchase. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved. All Commissioners signed.

Communications Director, Tom Nelson, brought an out of state travel request for Dispatcher Tara Doe to attend the *Navigator 2020* conference April 26-May 1, 2020 in Orlando, Florida. Cost of lodging at the conference location is \$1,001.25. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. All Commissioners signed.

Director Nelson sought permission to post internally the Dispatch Supervisor position that is currently filled by Interim Supervisor Doe. Permission granted by the Commissioners. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote.

County Administrator Carrie Kipfer brought a recommendation for the newly created position of Office Supervisor in the District Attorney's Office. Cheryl Murray is currently employed as the Victim Witness Advocate and is the unanimous choice of the interview panel. The effective date of her promotion will be February 6, 2020. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. This promotion creates a vacancy with Ms. Murray's former position and will be advertised internally and externally.

At 9:30 a.m., Commissioner William Blodgett moved to enter into executive session with the County Administrator, to discuss a Personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Meserve; 3 – 0 vote approved.

Out of executive session at 10:45 a.m., there were no votes taken.

Meeting adjourned at 11:00 a.m.

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There being no further business, the Commissioners adjourned to meet on the third day of March A.D. 2020.

ATTEST: _____
County Administrator