

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the sixteenth day of November 2021, by adjournment from the second day of November 2021. Remote meeting policy activated.

Present: William Blodgett, Chair
Hamilton W. Meserve
Mary Trescot via telephone

Minutes

- November 2, 2021
Commissioner Meserve moved to approve the minutes from the November 2nd 2021 meeting; second by Commissioner Blodgett; 3-0 vote approved.

Finance Department

Warrants

- Finance Director, Michelle Richardson presented for approval warrant #64 for \$1,169,084.04. Motion to approve warrant made by Commissioner Meserve, second by Commissioner Blodgett; 3-0 approved vote.
Also presented by Finance Director Richardson, payroll warrant #2021-23 for \$180,189.71. Motion to approve warrant made by Commissioner Meserve, second by Commissioner Trescot; 3-0 approved vote.

Sheriff's Department

- **Jail Count**
Sheriff Bracket reported the current jail count as 113; 21 from Lincoln County, 23 from Sagadahoc County, 01 Federal, 46 from Knox County, 18 from Penobscot County, 02 from Oxford County, 01 from Cumberland County and 01 from Aroostook County.
- **Purchase orders for replacement tires**
Sheriff Bracket presented 2 separate purchase orders for Seasonal tires, 1 for \$4,265.60 and 1 for \$7,633.76 for a total of \$11,899.36. Purchase made from Lee Tire using the State bid pricing. Motion to approve purchase orders made by Commissioner Meserve, second by Commissioner Trescot; 3-0 approved vote.
- **Bid Opening for replacement vehicle**-Bids received from Key Chrysler (\$34,593), Quirk (\$32,744 + 3,297 Hybrid option), and Quirk (\$32,869). Sheriff Brackett's recommendation is a 2022 Hybrid for \$36,041.00. Motion to approve purchase is made by Commissioner Meserve, second by Commissioner Trescot; 3-0 approved vote.

Communications-

Administrator Carrie Kipfer presented for Communications the following P.O.'s

- **Purchase Order-DMR Radio Interface-** Motion to approve purchase order for \$2,759.50 from Radio Communications made by Commissioner Trescot; second by Commissioner Meserve; 3-0 approved vote.

- **Purchase Order-Comm. Center wall reconfiguration**-Motion to approve purchase order for \$2,690.00 from Krah Builders made by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved vote.
- **Purchase Order – Dispatch Console Replacement**
Motion to approve purchase order for \$152,000.58 from Evans consoles made by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved vote. Purchase to be made using a portion of the ARPA funding.

EMA

- **Job Description Update- Deputy Director Job Description**
EMA Director Casey Stevens requested approval to update changes to the Deputy Director Job description.
Motion to approve updates made by Commissioner Meserve; second by Commissioner Trescot; 3-0 approved vote.
- **Hiring Recommendation- Deputy Director**
Director Casey Stevens recommends hiring Maury Prentiss as the new Deputy Director effective 11/29/2021.
Motion to approve recommendation made by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.
- **FY2021 HSGP Funding-**
Director Stevens request approval to apply for HSGP funding (\$88,139.51) for various departmental supplies.
Motion made by Commissioner Meserve to apply for funding; and approval of the recommended uses second by Commissioner Trescot; 3-0 vote approved.

Midcoast Literacy Volunteers

Three representatives present to the board an explanation of the needs and benefits of their foundation.

Administrator

- **Heat Pump Quote**
Administrator Kipfer presents to the board a purchase order for a heat pump quote of \$4,250.00 from Heat Pumps Maine for the Probate department for approval. Motion to approve purchase order is made by Commissioner Trescot, second by Commissioner Meserve; 3-0 vote approved.
- **Boiler Replacement Quote**
Administrator Kipfer presents to the board a purchase order for a Boiler replacement from Midcoast Energy at \$9,124.00. Motion to approve purchase order made by Commissioner Meserve, second by Commissioner Trescot; 3-0 vote approved.
- **Baler Replacement**
Also presented by Administrator Kipfer is a purchase order for replacing the Baler at the Recycling Center. The recommended bid is from Recycling Mechanical OF New England at a cost of \$453,857.0 A motion was made by Commissioner Meserve to approve the purchase

order, second by Commissioner Trescot; 3-0 vote approved. A separate bill will be submitted for the conveyor system.

- **Health Trust Rate Changes**

Administrator Kipfer presented the rate changes for active & retired members to the board for approval. Motion made by Commissioner Meserve to approve rate changes, second by Commissioner Trescot; 3-0 vote approved. Contribution rates will remain the same for active employees and retirees.

Commissioner Trescot has left the meeting.

- **UT Budget FY July22-June23**

Administrator Kipfer request approval from the board for the FY July22-June23 Budget.

Motion made by Commissioner Meserve to approve the FY July 22-June 23 Budget, with a total of \$31,798.00 to be raised through taxation, second by Commissioner Blodgett; 2-0 vote approved.

- **Employee Resignation-Probate & Authorization to Post Vacancy**

Motion made by Commissioner Meserve to accept resignation of Casey Hayden, probate clerk and give authorization to post job vacancy; second by Commissioner Blodgett; 2-0 vote approved.

- **LCRPC-Lease Agreement Dissolution – SBDC-** Administrator Kipfer informs Commissioners that this will happen at the end of this year and search has started for a compatible tenant. Motion made by Commissioner Meserve to accept dissolution; second by Commissioner Blodgett; 2-0 vote approved.

- **TBRJ Jail Authority Member Reassignment-** Administrator Kipfer spoke with Commissioner Trescot who has requested to change to an alternate on the Jail Authority. Motion to approve reassignment made by Commissioner Meserve, second by Commissioner Blodgett; 2-0 vote approved. A replacement member will be solicited.

- **MDOT Public Meeting –Dresden Bridge-** General discussion regarding the bridge and notice received from DOT.

- **Informational Meeting with Towns- CEO Services**

Administrator Kipfer shares with Board that the meetings are scheduled for 11/22/21 & 12/13/21 at 1pm and will be held on Zoom. All towns have been invited. Administrator Kipfer will attend. Town interest and input into the county wide Code Enforcement service will be discussed.

Executive Session: Discussion of Legal-1MRSA 405 (6)(F)

Motion made by Commissioner Meserve to enter into Executive Session, second by Commissioner Blodgett; 2-0 vote approved.

Out of Executive Session, no votes were taken.

There being no further business, the Commissioners adjourned to meet on the 7th day of December A.D. 2021.

ATTEST:


Administrative Assistant