

STATE OF MAINE

Lincoln, ss.

December Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the second day of June, by adjournment from the nineteenth day of May

Present: Mary R. Trescot, Chair
William B. Blodgett
Hamilton W. Meserve

In response to the Executive Order from the Governor's Office, the meeting was held by Conference Call to limit the physical interaction of the individuals participating. The meeting agenda reflects this change in protocol. Two members of the press and one member of the public participated, in addition, several County departments were on the call.

Commissioner Meserve moved to approve minutes from the May 19, 2020 meeting; second by Commissioner Blodgett; 3 – 0 vote approved.

Finance Director, Michelle Cearbaugh, presented for approval:

Warrant #33 \$272,051.52

Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved. All warrants will be signed at a later date.

One (1) Payroll Warrant was presented for approval:

Payroll Warrant #2020-11 \$163,047.54

Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

County Administrator, Carrie Kipfer, presented a 2020 Tax anticipation Note *opinion* from our attorneys, Bernstein Shur and read the *language* for three sections requiring a vote on each.

- (1) **That under and pursuant to Title 30-A, Section 932 of the Maine Revised Statutes, as amended and supplemented, there be and hereby is authorized the insurance and sale of up to \$3,500,000 (and no more than 80% of the Fiscal Year 2020 Total Budget) in the 2020 Tax Anticipation Note (the "Note") of the County of Lincoln, Maine (the "County") in anticipation of the receipt of taxes for the current fiscal year of the County which commenced January 1, 2020 and ends December 31, 2020.** Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.
- (2) **Said Note shall be dated on or about June 12, 2020, shall mature on or about December 31, 2020, shall be signed by the County Commissioners, the Treasurer and attested by the County Clerk, shall bear interest calculated on the basis of actual days elapsed in an assumed 365 day year, and shall be awarded to Bath Savings Institution pursuant to its proposal submitted on May 7, 2020 shall be designated as a "qualified tax exempt obligation" of the County, and shall otherwise shall be in such form and bear such details as the County Administrator and Treasures may determine.** Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.
- (3) **That all things heretofore done and all action heretofore taken by the County, its officers and agents in authorization of said Note is hereby ratified, approved and confirmed and the Treasurer is hereby authorized to take any and all action necessary or convenient to**

carry out the provisions of this vote, including but not limited to delivering said Note against payment therefor, executing all reasonable and necessary transaction documents with respect to said Note, and preparing or causing to be prepared any other necessary documents relating to said Note. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

Chief Deputy Rand Maker reported a current Jail count at Two Bridges Regional Jail (TBRJ): 13 Lincoln County inmates; Sagadahoc County holds 13 inmates at TBRJ; Federal 2; Oxford 25; Penobscot 21; Hancock 1; for a total of 75. The jail population is significantly reduced because an effort has been made to home release as many inmates as possible in response to the COVID-19 pandemic.

Deputy of the Quarter award has been awarded to Deputy Caleb Poirier for the 1st Quarter.

The Animal Control contracts that expire on July 1, 2020. The annual contracts will be sent to the towns this week for renewal. The rate will stay the same, \$16.00 per hour.

Candace Wall has been hired effective immediately for the full time Animal Control Officer. The position rate will change from \$17.50-\$18.00 per hour, for the full-time Animal Control position. Candace Wall has been working as a full time dispatcher for the County. Commissioner Blodgett moved to approve the hiring, as specified; second by Commissioner Meserve; 3 – 0 vote approved.

The Alternative Sentencing Program that was scheduled for April 2020 was postponed to June 5, 2020. The program will take place from June 5, 2020 to June 7, 2020 at Wavus Camp. The week long program has been postponed until October 2020. The contract has been updated to reflect new dates.

The Stonegarden Contract that is administered by MEMA for \$73,125 was approved. The grant will cover extra patrols in Lincoln County. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved.

The Department of Justice Grant for the Emergency COVID Supplemental grant \$34,565 will be used to reimburse purchases for COVID related items and equipment. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved.

A purchase order was presented for the Department of Justice grant 2020 mentioned above, to purchase a sign board that will increase the messages by 25%. The board can record traffic data and can be changed remotely. The total purchase of the board will cost \$22,665. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved.

Request to post the part-time Courthouse Security position currently filled by David Boyton. David is set to retire soon. This is a 20 hours a week position. Motion to post the position approved by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

Five bids were received for the three Sheriff Office SUV's.

Darlings Ford: 2021 Ford Interceptor SUV	\$32,679 each.
Darlings Dodge: 2020 Durango Pursuit	\$30,976 each
O'Connor: 2021 Chevy Tahoe	\$38,954 each
Quirk Ford: 2021 Ford Interceptor SUV	\$33,983 each
Newcastle Chrysler: 2020 Durango Pursuit	\$28,598 each

The bids will be reviewed by Sheriff Todd Bracket and acted on at the next meeting.

From the Communications Center, Director Tom Nelson presented a hiring recommendation for the Emergency Communications Officer, Alexander Slagle of Augusta will start on June 6, 2020. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

Purchase order was presented for the Digital Radio Conversion Project. This is a multi-year project that started in 2017. The project will be switching the tower equipment at Nobelboro and Huntoon Hill for \$8,020.09, of that \$4,937.50 will come out of the 2017 Homeland Security Grant and the remaining

\$3,082.59 will come out of the Communications reserve account. The project will be completed in the next few weeks. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved.

From the Emergency Management Agency (EMA), Director Casey Stevens updated the Commissioners on the LEPC contract. MEMA has administered a \$9,278.54 grant to cover the LEPC clerk plus 5 hours per week, the rest of the grant will go to cover training cost. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3-0 vote approved.

Project Lifesaver conducted a search on May 27, 2020 for a local resident that was successful. The resident was found 2 roads over from the residence in some bushes.

County Administrator, Carrie Kipfer requested that the Recycling Truck Driver position be reposted. Decision was made by department heads to not hire the current applicant. Applicant was on the meeting call with questions regarding the decision. The discussion was moved to the Executive Session.

Purchase order was presented Recycling electrical repairs that were made for \$5,340.00. An insurance claim will be filed for the repairs with a \$1,000 deductible. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

Recycling Fuel contract with Dead River expired on May 31, 2020. A new contract will be signed with Dead River for June 1, 2020 to May 31, 2021 for the fuel price of \$1.7584 per gallon. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

Update was given on the County buildings with the new hours. The Courthouse will be open to the public from 8am-4pm Monday through Friday with appointments preferred. The Court Clerk will be open the same hours and Court will be in session on Monday, Wednesday and Friday.

At 10:06 a.m., the Commissioners entered into executive session with the County Administrator and the Recycling Truck Driver applicant to discuss a Personnel matter, according to 1 MRSA 405 (6) (A); Recycling Truck Driver applicant left the executive session at 10:20 a.m. Tom Nelson joined the Executive session at 10:25 a.m. until 10:45 a.m. Out of session at 11:05 a.m. No votes were taken.

Meeting adjourned at 11:05 a.m.

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There being no further business, the Commissioners adjourned to meet on the sixteenth day of June A.D. 2020.

ATTEST: Denise Mills
Administrative Assistant