

## STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the fifth day of September 2023 by adjournment from the fifteenth day of August 2023.

Present: William Blodgett  
Hamilton W. Meserve  
Mary Trescot

### Minutes

**August 15, 2023** - Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### Finance Department

#### Warrants

Finance Director Michelle Richardson presented for approval accounts payable warrant #72 for \$161,903.74. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Accounts Payable warrant #73 for \$185,327.72 was presented. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

Accounts Payable warrant #75 for \$86,868.35 was presented. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

Payroll warrant #2023-17 for \$221,364.81 was presented for approval. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**VOYA 457(b) Plan Change Recommendation** – Director Richardson discussed the changes being drafted to the VOYA 457(b) plan document as required to remain compliant to upcoming IRS rule changes. A recommendation was made to update annually the amount of match the County will offer to employees who do not participate in the MEPERS retirement plan. Currently the match for the VOYA plan is 8%; the recommendation is to change the match percentage annually to reflect the same amount being contributed on behalf of employees in the same department towards their MEPERS account. The contribution would be dependent on the employee also contributing the same amount or more (a dollar for dollar match up to the maximum of the MEPERS percentage). Commissioner Trescot moved to approve the recommendation, second by Commissioner Meserve; 3-0 vote approved.

### Sheriff's Department

**Jail Count** – Sheriff Todd Brackett reported the jail count as follows: Lincoln 19, Sagadahoc 26, Knox 11, Penobscot 60, Waldo 37, and Federal 04 for a total of 157.

**Employee Rehire** – Sheriff Brackett recommends rehiring Alfred Simmons to a part-time Reserve Deputy for the Special Services division effective August 28, 2023. Deputy Simmons recently retired from the division and wishes to return on a part-time basis. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Contract Renewal with Maine Drug Enforcement Agency** – A contract renewal in the amount of \$158,278.80 from July 1, 2023 – June 30, 2024 with the MDEA was discussed. This contract covers the cost of wages, plus fringe benefits for the Lincoln County employee

assigned to this duty. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

**Purchase Authorization – Ballistic Vests** – Chief Deputy Rand Maker presented a payment authorization to Admiral Fire & Safety in the amount of \$18,636.18 for the purchase of ten ballistic vests to replace current models that have reached their end of service. Once payment is made, we will submit a request to the Department of Justice for reimbursement of half of the cost. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Purchase Authorization – Vehicle Repairs** – Chief Deputy Maker presents an invoice from Hillside Collision in the amount of \$8,323.40 for repairs to cruiser #801. The repairs are a result of a car vs. deer crash. A claim has been submitted to the Risk Pool and payment, less deductible, has been received. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

### **Communications**

**Employee Resignation** – On behalf of Communications Director Tara Doe, County Administrator Carrie Kipfer presents a resignation from Emergency Communications Officer, Josiah Winchenbach. His last day of work will be August 28, 2023. Commissioner Meserve moved to accept with regret, second by Commissioner Trescot; 3-0 vote approved.

### **Lincoln County Regional Planning Commission**

**ARPA Broadband Grant Application** – Executive Director Mary Ellen Barnes presented grant applications from the Towns of Wiscasset, Dresden and Nobleboro for matching funds to submit with Maine Connectivity Authority “Connect the Ready” grants. Wiscasset requests \$100,000, Dresden requests \$65,000 and Nobleboro requests a total of \$57,500 (\$50,000 previously approved). Each town has pledged the same amount or more of town funds to also add to the application. A review committee is scheduled to review each application later in the day and Director Barnes requests tentative approval from the Commissioners, pending approval from the committee as well. Commissioner Meserve moved to offer tentative approval, second by Commissioner Trescot; 3-0 vote approved.

### **Administrator**

**Payment Authorization – Recycling Conveyor Repairs** – Administrator Kipfer presents a payment authorization request to Recycling Mechanical of New England in the amount of \$5,067.05 for repairs to the Recycling baling conveyor. Commissioner Meserve moved to approve, second by Commissioner Trescot; 3-0 vote approved.

**Payment Authorization – Recycling Baling Wire** – Administrator Kipfer presents a payment authorization request to New England Baling Wire in the amount of \$8,068.40 for the purchase of baling wire. Commissioner Trescot moved to approve, second by Commissioner Meserve; 3-0 vote approved.

**Courthouse Roof Repair Status** – Previously approved repairs to the Courthouse roof were discussed. On Saturday, September 2, 2023, Superior Roofing completed the replacement of the District Court roof. The workers did a complete job in less time than anticipated. The accommodation of our request for a weekend schedule is very much appreciated.

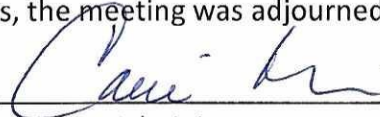
**Communications Center A/C Unit Failure** – Administrator Kipfer advises the Board that one of the compressors at the Communications Center that controls the A/C units has failed. The lower level does not have A/C and is being cooled with room fans. The refrigerant in the compressor is no longer available, so an entire compressor and piping will be required to remedy the situation. Preliminary estimates range from \$25-\$31,000 and \$95-\$105,000. Representatives from our HVAC company are scheduled to review their recommendations later in the week.

**Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)**

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Blodgett; 3-0 vote approved. Sheriff Brackett joined the meeting. Out of Executive Session, no votes were taken.

There being no further business, the meeting was adjourned to the 19th day of September, 2023 A.D.

ATTEST:

  
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County Administrator