

STATE OF MAINE

Lincoln, ss.

May Term, 2019

May 21, 2019

Present: William B. Blodgett, Chairman
Mary R. Trescot
Hamilton W. Meserve

Commissioner Blodgett opened the meeting by leading in the Pledge of Allegiance.

Commissioner Meserve moved to approve minutes from the May 7, 2019 meeting; second by Commissioner Trescot; 3 – 0 vote approved.

From the Finance Department, Finance Director, Michelle Cearbaugh, sought approval for:

Warrant #655	\$ 27.00
Warrant #657	\$132,214.49

Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Ms. Cearbaugh presented for approval:

Payroll Warrant #2019-10	\$168,008.51
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Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Sheriff Todd Brackett and Chief Deputy, Rand Maker, reported a current Jail count of 16 Lincoln County inmates at Two Bridges Regional Jail (TBRJ); 30 from Sagadahoc; 2 Federal; 28 Waldo; 31 Oxford; 32 Penobscot; and 1 Kennebec, for a total of 140 inmates at TBRJ.

Sheriff Brackett presented a purchase order payment for approval, for the “deer” accident repairs to a cruiser previously reported at the last meeting, in the amount of \$10,625.20. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

A intent to retire notification has been received from Sergeant Mark Bridgham, who will be retiring July 26, 2019, along with his wife. Commissioner Trescot accepted the resignation with regrets; second by Commissioner Meserve; 3 – 0 vote approved.

Emergency Management Agency (EMA) Director, Casey Stevens, met with the Board.

Director Stevens made a request to send Deputy Director, Melissa Temple, to Orlando, Florida August 26 – 30, 2019, to a Project Lifesaver Conference. At the conference, attendees will learn about Grant Writing; Alzheimer’s Emergency Response; Autism Emergency Response; Dementia Experience, and much more. Commissioner Trescot moved to approve; second by Commissioner Meserve; 3 – 0 vote approved.

A Haz-Mat Tabletop Exercise will be held June 3 in Augusta, and will be sponsored by MEMA (Maine Emergency Management Agency). Commissioner Blodgett asked if another Decon Tent has been obtained, but it has not.

“Hambulance” (Ham Radio Truck) training was held for five Ham Radio members on May 11.

In reference to installing an antenna on the Courthouse tower, RCM came and has concerns about the antenna chosen. They feel that a more sturdy antenna is needed. Director Stevens would like to

purchase a different antenna and use a different tower climber, as well as hire an inspector. On February 5, 2019, the Commissioners approved \$6,025.00. Director Stevens is requesting an additional \$373.00 to upgrade. Commissioner Meserve moved to approve the request for \$6,398.00; second by Commissioner Trescot; 3 – 0 vote approved.

From Communications, Director Tom Nelson sought approval for renewal of the four (4) Kennebec town annual dispatch contracts. The four towns served are: Pittston; Randolph; Farmingdale and West Gardiner. A \$.20 per capita increase was assessed for these contracts, or 4.62%. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved.

In reference to the hiring of a new full-time Emergency Communications Officer, three candidates were chosen, but the first two dropped out due to the wage concerns and the third dropped out for personal reasons. The hiring process will now begin again. Commissioners would like Director Nelson and the County Administrator to review the wages.

Director Nelson informed the Board that the current recorder at the Communications Building is outdated one year past life. To get the same service, it is \$17,000.00 and up and approximately \$7,000.00 for an annual maintenance contract. The Eventide company has a system that many use and they are willing to come here with an in-house demo. Commissioner Meserve would like for Director Nelson to look at other companies for comparison. Director Nelson will come back at a later date with a proposal.

Auditors from Berry Talbot Royer, Marc Roy and Kayla Tierney, met with Commissioners to discuss the 2018 Lincoln County Audit. Copies of the Audit were provided to the Board for review.

Mr. Roy first complimented Finance Director, Michelle Cearbaugh, for the great job she is doing as a Finance Director for Lincoln County.

In summary, the County is in good financial condition, but a couple of suggestions were made for consideration.

County Administrator, Carrie Kipfer, informed the Board that a staff restructure has occurred in the Registry of Deeds and a part-time position has been reduced by one.

A Heating upgrade is being scheduled in the District Courtroom. State Administrator of Courts, Jeff Henthorn, has sent contractors to view the needs that the State of Maine will be authorizing and funding.

In reference to the Hibbert's Gore Road, Administrator Kipfer has posted the road and also met with a property owner who had concerns about the condition of the road. Administrator Kipfer explained the circumstances to the man who now understands the situation. Administrator Kipfer will be contacting contractors for bids for grading and filling the pot holes. There is \$3,000.00 in the Reserve account funded by the Department of Transportation and some funds in the Roads and Bridges account. The bridge may be posted permanently.

A Summer Intern program is available through the Margaret Chase Smith Policy Center. A student who lives in Wiscasset and is studying Community Planning and GIS (Geographic Information Systems) at University of Maine, Machias is available to work for Lincoln County. Administrator Kipfer recommends hiring the intern who is available next week. Commissioner Meserve moved to hire Colleen Hendricks as an intern for the Planning Office; second by Commissioner Trescot; 3 – 0 vote approved.

Administrator Kipfer presented Mandatory Safety Training to Commissioners.

At 10:42 p.m., Commissioner Meserve moved to enter into executive session with Administrator Kipfer to discuss Real Property, according to 1 MRSA 405 (6) (C); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 10:46 a.m., there were no votes taken.

At 10:46 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator to discuss Labor Contracts, according to 1 MRSA 405 (6) (D); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 12:11 p.m., there were no votes taken.

An additional meeting to discuss proposals is scheduled for May 24, 2019 at 9:00 a.m.

The Administrator presented a purchase order for payment to Associated Appraisers for \$3,000.00. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

Meeting adjourned at 12:15 p.m.

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There being no further business, the Commissioners adjourned to meet on the twenty-fourth day of May A.D. 2019 for a Special Meeting.

ATTEST: _____