

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the sixteenth day of May 2023 by adjournment from the second day of May 2023.

Present: Hamilton W. Meserve

William Blodgett

Absent: Mary Trescot (medical leave)

Minutes

May 2, 2023 - Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Finance Department

Warrants

Finance Director Michelle Richardson presented for approval accounts payable warrant #54 for \$542,948.65. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Accounts payable warrant #55 was presented for \$26,485.74. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Payroll warrant #2023-9 for \$226,222.92 was presented for approval. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Sheriff's Department

Jail Count – Sheriff Todd Brackett reported the jail count as follows: Lincoln 12, Sagadahoc 23, Knox 26, Penobscot 61, Waldo 21, Cumberland 01, Hancock 01, and Federal 07 for a total of 152.

Out of State Travel Request – Sheriff Brackett requests permission for four Sheriff's Office employees to travel to Washington DC to attend the annual Law Enforcement Memorial Ceremony. Travel will be made using a County vehicle. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Purchase Authorization – Firearm Accessories (FY22) – Sheriff Brackett presented a purchase order in the amount of \$2,728.79 for the purchase of firearm accessories from Louis Doe using FY22 allocated funds. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Purchase Authorization – Cruiser Equipment – Sheriff Brackett presented a purchase order in the amount of \$3,142.45 for the purchase of cruiser equipment & installation from Coastal Electronics. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Purchase Authorization – Dell Transfer Server – Sheriff Brackett presented a purchase order in the amount of \$4,839.60 for the purchase of a transfer server from Dell Computer for the Watchguard body camera system. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Employee Resignation - Sheriff Brackett presents a retirement notice from Deputy Clayton Jordan effective September 1, 2023. Deputy Jordan requests to remain employed as a Reserve Deputy following his retirement from full-time employment. Commissioner Meserve moved to approve, with regret and appreciation, second by Commissioner Blodgett; 2-0 vote approved. The Commissioners also approved advertising the vacant position that will be created.

Securus Monitoring Solutions Contract Renewal – Chief Deputy Rand Maker presents a three-year Lease and Services Agreement for the Remote Breath Alcohol Devices and the GPS Devices used for the home release program. Fees are based on actual usage and are the same as the previous agreement. Commissioner Meserve moved to approve renewing the agreement, second by Commissioner Blodgett; 2-0 vote approved.

Alternative Sentencing Program – a report of the recent Alternative Sentencing Program held at Wavus Camps in Jefferson was discussed. A total of 28 participants attended the 2-day and 7-day program. The Commissioners asked for a detail of the costs associated with providing this service to our partners in other counties.

Sale of Surplus Property – Chief Deputy Maker asked the Board for permission to seek bids on two 2016 Ford SUVs that are leaving the fleet. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

LCRPC

Community Digital Planning Consultant – Executive Director Mary Ellen Barnes presented a Community Digital Planner Consulting Agreement for approval. Julie Casson of Westport Island has agreed to provide consulting services in support of the MCA Regional Broadband Partnership grant. Commissioner Meserve moved to approve agreement as presented, second by Commissioner Blodgett; 2-0 vote approved.

Administrator

Correspondence Received - State Representative Holly Stover copied the Board on a letter to DOT Commissioner Bruce Van Note in regards to the road conditions on Route 27 from Edgecomb to Boothbay.

Employee Resignation – County Administrator Carrie Kipfer presented a resignation from Maintenance Supervisor Matthew Huntley, with May 30, 2023 as his last day of employment. Commissioner Meserve moved to accept second by Commissioner Blodgett; 2-0 vote approved. Permission to post the vacant position granted.

Employee Appreciation Picnic – Administrator Kipfer presents a request from the Wellness Committee to host an Employee Appreciation picnic on August 11th starting at noon. The County offices will close at 12pm to allow all staff to attend. Commissioner Meserve moved to approve, second by Commissioner Blodgett; 2-0 vote approved.

Payment Authorization – Administrator Kipfer presented a purchase request for the annual cybersecurity contract with Burgess Technology Services in the amount of \$31,954.50. Commissioner Meserve moved to approve payment, second by Commissioner Blodgett; 2-0 vote approved.

Payment Authorization – Administrator Kipfer presented a purchase request for the annual Microsoft 365 licenses with Burgess Technology Services in the amount of \$7,812.00. Commissioner Meserve moved to approve payment, second by Commissioner Blodgett; 2-0 vote approved.

MMA Workers Compensation Grant– an Ed MacDonald Safety Grant in the amount of \$2,146.00 to purchase LED lighting, cable protectors, cones, vests and headlamps for the EMA department was awarded by MMA Workers Compensation Fund. Commissioner Meserve moved to accept second by Commissioner Blodgett; 2-0 vote approved.

Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)

Commissioner Meserve moved to enter into Executive Session, second by Commissioner Blodgett; 2-0 vote approved. Out of Executive Session.

Commissioner Meserve moved to add Juneteenth to the list of holidays observed by Lincoln County in the Human Resources policy effective immediately, second by Commissioner Blodgett; 2-0 vote approved.

Commissioner Meserve moved to allocate \$20,000 of American Rescue Plan funds towards the Monhegan Broadband project, with previous town investment considered towards the required match, second by Commissioner Blodgett; 2-0 vote approved.

There being no further business, the meeting was adjourned to the 6th day of June, 2023 A.D.

ATTEST: 
County Administrator