

An Animal Control Officer (ACO), contract renewal was presented for approval, for the Town of Somerville. Commissioner Meserve moved to approve; second by Commissioner Trescot; 3 – 0 vote approved.

For approval, a Memorandum of Understanding with the Department of Public Safety to enforce Maine Liquor Laws, was brought before the Board. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Sheriff Brackett introduced Deputy Kevin Dennison as Lincoln County's Deputy of the Year. The Sheriff presented Deputy Dennison with a plaque, while reviewing his attributes as a deputy over the years. Commissioners congratulated Deputy Dennison.

Sheriff Brackett asked for a brief executive session with the Board.

At 9:17 a.m., Commissioner Meserve moved to enter into executive session with Chief Maker and Administrator Kipfer, to discuss a personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Trescot; 3 – 0 approved.

Out of executive session at 9:24 a.m., there were no votes taken.

An anonymous check has been received and designated for the Heidi K-9 Fund, in the amount of \$10,000.00. Commissioner Meserve moved to accept the generous donation; second by Commissioner

Request was made to advertise for ACO officers, as one has given his resignation, and also for part-time Special Services Deputies for Screening/Transport Officers. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

County Administrator, Carrie Kipfer, informed the Board that the Orthoimagery project is complete. Images were captured last year over the entire County and are now available at the Lincoln County Planning Office for the towns' use.

A Recycling contract with the Town of Georgetown is ready for approval and renewal. Commissioner Trescot moved to approve; second by Commissioner Meserve; 3 – 0 vote approved. Commissioner Blodgett signed.

A purchase order approval was presented for Recycling Fuel Tanks for the Box Truck. The tanks have been patched so many times that they cannot be repaired again. Commissioner Meserve moved to approve the \$3,476.50 purchase order; second by Commissioner Trescot; 3 – 0 vote approved. All Commissioners signed.

The Administrator announced that the Department of Agriculture, Conservation and Forestry (DACF) contract with the Lincoln County Regional Planning Office reveals an increase of funding from \$11,225.00 to \$16,660.00 for a period extended to October 31, 2019. The additional monies will be used for training as outlined in the DACF contract. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

Administrator Kipfer discussed a recent Department of Labor SHAPE (Safety and Health Award for Public Employers) visit was made by Mary Matthews here on County worksites. A written report will be sent outlining hazards needing correction and the County will have 71 days in which to make the corrections. If compliant at that time, we will be eligible for a SHAPE award.

To follow up from information received at the last meeting, Administrator Kipfer reminded the Board that all Maine counties, except Lincoln and Sagadahoc, received their 2018 Jail funding monies from the State DOC (Department of Corrections). The DOC sent the entire amount to Two Bridges Regional Jail, rather than to send one half to Lincoln and one half to Sagadahoc as it should have. The Administrator recommends withholding from the next payment to TBRJ, in an effort to correct the error. Motion to approve by Commissioner Meserve; second by Commissioner Trescot; 3 – 0 vote approved.

The Recycling truck recently had an accident at Tri-county Solid Waste. The driver backed into a post and bent it. It is believed that the post can be repaired by our staff for approximately \$500.00 and the Maine County Commissioners Association Risk Pool has been notified. Commissioners acknowledged.

Administrator Kipfer discussed current Legislative Documents of interest. LD 657, which is in reference to the State of Maine taking over the Probate Courts, they are appointing a special working group that will meet March 20. A public hearing regarding 911 Protocols will be meeting today.

At 9:56 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator and employee, Tara Doe, to discuss a personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Trescot; 3 – 0 vote approved.

Out of executive session at 10:17 a.m., Commissioner Meserve moved to activate the “Sick Bank” and allow County employees to donate eight (8) hours of sick time to a bank, to be drawn from by an employee on extended leave that has exhausted his/her own paid time off; second by Commissioner Trescot; 3 – 0 vote approved.

Commissioner Meserve moved to approve a request by an employee to take an unpaid medical leave of absence as directed by her medical provider, beginning March 12, 2019, and to last up to 90 days. An extension to this would need to be requested by the employee and needs approval by the Commissioners; second by Commissioner Trescot; 3 – 0 vote approved.

Tara Doe departed.

At 10:27 a.m., Commissioner Meserve moved to enter into executive session with the County Administrator, to discuss consultation with Legal Counsel, according to 1 MRSA 405 (6) (E); second by Commissioner Trescot; 3 – 0 vote approved. Out of executive session at 11:20 a.m., there were no votes taken.

Meeting adjourned at 11:35 a.m.

Lincoln, ss.

December Term, 2018

There being no further business, the Commissioners adjourned to meet on the second day of April A.D. 2019.

ATTEST: _____
Administrative Assistant