

## STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the second day of November, 2021 by adjournment from the nineteenth day of October 2021.

Present: William Blodgett, Chair  
Hamilton W. Meserve  
Mary Trescot

### **Public Hearing- Special Agenda**

### **Public Forum – None**

### **Minutes**

- October 19, 2021  
Commissioner Meserve moved to approve the minutes from the October 19, 2021 meeting; second by Commissioner Trescot; 3-0 vote approved.

### **Finance Department**

- Administrator Kipfer presented for approval: One (1) payroll warrant #2021-22 for \$176,664.51. Motion to approve by Commissioner Trescot; second by Commissioner Meserve; 3-0 approved vote.
- Also presented by Administrator Kipfer, warrant # 62 for \$418,898.14. Motion to approve made by Commissioner Trescot; second by Commissioner Meserve; 3-0 approved vote.

### **Sheriff's Department**

#### Jail Count

- Chief Deputy Rand Maker provided a written report that the current jail count as 116. 24 in Lincoln County, 21 in Sagadahoc County, 01 Federal, 45 Knox County, 22 Penobscot County, 2 Oxford County 01 Cumberland County, and 00 at DOC.

### **District Attorney**

- Hiring Recommendation –Paralegal  
Amanda Charlton recommends the hiring of Betty Nelson from Newcastle to start 11.8.21. Motion made by Commissioner Meserve to approve recommendation; second by Commissioner Trescot; 3-0 vote approved.

### **Administrator**

- Administrator Kipfer brought a purchase order before the board for Recycling Baler repair from Fitch Company for \$7,061.57. Motion to approve purchase order by Commissioner Trescot; second by Commissioner Meserve; 3-0 approved vote.
- Building Supervisor Matt Huntley brought before the board quotes for heat pumps for the Probate Offices. The board accepted the lowest bid from Heat Pumps of Maine, for \$8500.00 not including electrical connection. Motion to approve made by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

- Building Supervisor Huntley also presents to the board bids for a boiler replacement at LCRPC. The lowest bid of \$9,124.00 from Mid Coast Energy Systems was recommended. Motion to approve made by Commissioner Trescot; Second by Commissioner Meserve; 3-0 vote approved.
- Remote Meeting Policy action-Agenda and Minutes Attached.

- **Executive Session**

- **Discussion of Personnel- 1MRSA 405 (6)(A)**

Commissioner Meserve made a motion to enter into executive session; second by Commissioner Trescot; 3-0 vote approved. Out of executive session Commissioner Meserve made a motion to approve the Leave of Absence extension request for an employee, second by Commissioner Trescot; 3-0 vote approved. Motion made by Commissioner Meserve to allow an employee to donate accrued sick leave to a co-worker who has exhausted the leave; second by Commissioner Trescot; 3-0 vote approved. Motion to leave personnel discussion executive session made by Commissioner Blodgett; second by Commissioner Meserve; 3-0 vote approved.

**Discussion of Legal Matter -1MRSA 405 (6) (F)**

Motion to enter executive session for legal matter made by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved. Out of executive session motion to approve payment of Two (2) legal service invoices as presented, from contingency account made by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved. Motion made by Commissioner Meserve to leave executive session; second by Commissioner Trescot; 3-0 vote approved.

- **Workshop-LCRPC review results of ARPA funding workshops**

Members Sandy Gilbreath and Emily Rabbe reviewed the summary report with the Board and identified the next steps to prepare for future discussions.

- **ARPA Funding Request-LCRCC Dispatch consoles.**

Communications Director Tara Doe presented a request to replace dispatch consoles using ARPA funds as proposed. Motion to approve request made by Commissioner Trescot; second by Commissioner Meserve; 3-0 vote approved.

ATTEST

  
Administrative Assistant

**Remote Meeting and Participation Policy Public Hearing**

**November 2, 2021**

**Agenda/Minutes**

1. Pledge of Allegiance
2. **Open the Hearing** – Motion made by Commissioner Meserve to open hearing; second by Commissioner Trescot; 3-0 vote approved.
3. **Presentation/Explanation** – County Administrator Kipfer did an overview of the draft policy.
4. **Public Participation**- An email from Wiscasset resident Ed Polewarczyk was read by Administrator Kipfer and his specific questions were discussed
5. Board of Commissioners Inquiries/discussion
6. **Close the hearing**- a motion to close the hearing was made by Commissioner Meserve; second by Commissioner Trescot; 3-0 vote approved.
7. **Proposed Action on the Policy**- Commissioner Trescot made a motion to accept the draft policy; second by Commissioner Meserve; 3-0 vote approved.
8. **Adjourn**- moved to resume regular meeting.

ATTEST

  
ADMINISTRATIVE ASSISTANT