

STATE OF MAINE

Lincoln, ss.

December Term, 2019

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the nineteenth day of May, by adjournment from the fifth day of May

Present: Mary R. Trescot, Chair
William B. Blodgett
Hamilton W. Meserve

In response to the Executive Order from the Governor's Office, the meeting was held by Conference Call to limit the physical interaction of the individuals participating. The meeting agenda reflects this change in protocol. Two members of the press participated, in addition, several County departments were on the call.

Commissioner Meserve moved to approve minutes from the May 5, 2020 meeting; second by Commissioner Blodgett; 3 – 0 vote approved.

Bids were received for the 2020, \$3,500,000.00 Tax Anticipation Note:

First National Bank	1.45%
Bath Savings	.94%

Finance Director, Michelle Cearbaugh suggested accepting Bath Savings bid at .94%, pending confirmation on no fees and no prepay penalties. Commissioner Meserve moved to conditionally approve Bath Savings; second by Commissioner Blodgett; 3-0 vote approved.

Finance Director, Michelle Cearbaugh, presented for approval:

Warrant #31	\$339,523.90
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Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

One (1) Payroll Warrant was presented for approval:

Payroll Warrant #2020-10	\$154,860.64
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Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

All warrants will be signed at a later date.

Purchase order - Annual Audit Services – FYE12/31/19	\$5,000.00
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Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

RFP-Audit Services; Permission to solicit audit services through RFP process for a term of 3-5 years starting with FY2020.

Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Chief Deputy Rand Maker reported a current Jail count at Two Bridges Regional Jail (TBRJ): 9 Lincoln County inmates; Sagadahoc County holds 15 inmates at TBRJ; Federal 2; Oxford 19; Penobscot 22; Hancock 1 for a total of 68. The jail population is significantly reduced because an effort has been made to home release as many inmates as possible in response to the COVID-19 pandemic.

Request for Bids – 3 SUV Police Service Vehicles are due on June 2, 2020.

A purchase order was presented to pay for the purchase of vehicle repeaters, previously approved for purchase at the December 17, 2019 meeting. These are used to enable an officer to send and receive

radio transmissions from their vehicles where there are "dead spots" in the County. Eventually the Sheriff would like to see every Patrol Vehicle with one. The amount of the purchase is \$5,595.42.

From the Emergency Management Agency (EMA), Director Casey Stevens presented the EMPG FY18 contract funding increase. They received an additional \$14,117.00 from FY2018 EMPG grant funds. This will be used towards the purchase that was already made of a RAM truck. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

10 kits were purchased for Fit Testing Train the Trainer that will be offered to local First Responder agencies. They will then be able to train additional members of their departments. Tentative date of the training is June 18, 2020.

From the Lincoln County Regional Planning Commission (LCRPC), Executive Director Mary Ellen Barnes presented an update on items their department is working on remotely. Purchase order for Ransom Consulting was reviewed for the amount of \$26,286.90 for the EPA Brownfield Assessment Program. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

An employee resignation was received on May 8, 2020 and was presented to the Board. County Planner Elswyth Strassberger has resigned her position. Her last day will be June 5, 2020. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. The process to post this vacancy has been presented. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

A Planning Intern has been selected, Natalie Thomsen will begin on June 1, 2020. Natalie lives in Lisbon and studies at the University of Maine Farmington. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

County Administrator, Carrie Kipfer presented the purchase order for 2 Toughbook's Laptop computers for the Sheriff's office for \$4,806.70 through Bizco. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Purchase order for an emergency electrical repair at Recycling was reviewed. The repair is needed for a blown transformer with 3 phase electrical. A claim will be submitted to Risk Pool.

Hiring recommendation was made for the Bookkeeper position, Edythe Dersham will be promoted from the Probate Clerk position. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved. The Probate Clerk position will be posted. Motion to approve by Commissioner Meserve; second by Commissioner Blodgett; 3 – 0 vote approved.

Hiring recommendation was made to hire Denise Mills from Pittston for the Administrative Assistant position effective May 26, 2020. Motion to approve by Commissioner Blodgett; second by Commissioner Meserve; 3 – 0 vote approved.

2020 Tax Anticipation Note recommendation and Vote language postponed. Waiting on confirmation from Bath Savings on waive fees. Commissioner Meserve moved to tentatively approve, second by Commissioner Blodgett; 3-0 vote approved

A Courthouse access update was presented by Administrator Kipfer, Probate and Deeds will be seen by appointment only.

At 9:50 a.m., Commissioner Hamilton Meserve moved to enter into executive session with the County Administrator to discuss a Personnel matter, according to 1 MRSA 405 (6) (A); second by Commissioner Blodgett; 3 – 0 vote approved. Out of executive session at 10:10 a.m. No votes were taken.

Meeting adjourned at 10:11 a.m.

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There being no further business, the Commissioners adjourned to meet on the nineteenth day of May A.D. 2020.

ATTEST: Doise Mills
Administrative Assistant

