

STATE OF MAINE

At a meeting of the County Commissioners, begun and holden in Wiscasset, within and for the County of Lincoln, on the twenty-first day of January 2025 by adjournment from the seventh day of January 2025.

Present: William B. Blodgett
David Levesque
Evan Goodkowsky

Public Comment

None

Minutes

January 7, 2025- Commissioner Levesque moved to approve, second by Commissioner Goodkowsky; 3-0 vote approved.

Finance Department

Warrants - Finance Director Michelle Richardson presented for approval accounts payable warrant #35 for \$682,479.38. Commissioner Levesque moved to approve, second by Commissioner Blodgett; 2-0-1 (Goodkowsky) vote approved.

Payroll warrant #2025-01 for \$236,591.93 was presented for approval. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

Fund Balance Reallocation Request – Director Richardson requested permission to reallocate up to \$650,000 of the FY2024 fund balance increase (surplus) to the Special Revenue and the Capital Reserve Accounts, leaving no less than \$250,000 for use towards the 2025 tax commitment. Once a final fund balance increase is calculated, Director Richardson will bring a specific allocation to the Board. Commissioner Levesque moved to approve, second by Commissioner Goodkowsky; 3-0 vote approved.

Sheriff's Department

Jail Count – Chief Deputy Rand Maker reported the jail count as follows: Lincoln 25, Sagadahoc 29, Knox 27, Penobscot 54, Waldo 25, Androscoggin 05, Kennebec 01, and Federal 06 for a total of 172.

ACO Contract Renewal – The Animal Control Officer contract renewal for the Town of Westport Island was presented for renewal. The new term is from January 1, 2025-December 31, 2025. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

ACO Contract Renewal – The Animal Control Officer contract renewal for the Town of Wiscasset was presented for renewal. The new term is from January 1, 2025-December 31, 2025. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

ACO Contract Renewal – The Animal Control Officer contract renewal for the Town of Newcastle was presented for renewal. The new term is from January 1, 2025-December 31, 2025. Commissioner Levesque moved to approve, second by Commissioner Goodkowsky; 3-0 vote approved.

Marine Shellfish Warden Contract Renewal – The Shellfish Warden contract for the Town of Bristol was presented for approval. The term of the new contract is from January 1, 2025-December 31, 2025. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

Special Detail Rate - Chief Deputy Maker requested permission to increase the Special Detail pay rate to \$83/hour effective January 21, 2025. The rate paid to the deputy working the detail would be \$65/hour and the remaining \$18/hour would be retained by the County to offset the cost of fringe benefits on the hours worked. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

Purchase Authorization – Chief Deputy Maker presented a contract renewal in the amount of \$3,257.00 for Idemia LiveScan Fingerprinting Software. Commissioner Levesque moved to approve, second by Commissioner Goodkowsky; 3-0 vote approved.

Payment Authorization – A contract renewal in the amount of \$3,800.00 for the annual maintenance fee to Dirigio Safety for SOP Maintenance was presented. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

Payment Authorization – A contract renewal in the amount of \$7,250.00 for Cellbrite Digital Investigation Software was presented for approval. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

Purchase Authorization – Chief Deputy Maker presented a request to purchase TCP Scheduling Software with the first-year cost of \$5,315. This would replace the scheduling software currently in use with IMC Records Management System. Funds are available in the Sheriff's Office IT Reserve account. Commissioner Levesque moved to approve, second by Commissioner Goodkowsky; 3-0 vote approved.

LCRPC

MDOT Contract Renewal – LCRPC Executive Director Emily Rabbe requests to table presentation of the MDOT contract as it is still being reviewed by the State. Commissioner Goodkowsky moved to table, second by Commissioner Levesque; 3-0 vote approved.

LCRPC Board Representative – Director Rabbe presents a recommendation to appoint Mr. Matt Lutkus to the LCRPC Board as an “at large” member, appointed by the Board of Commissioners. The Board agreed that Mr. Lutkus, who was in attendance, is “very qualified” to serve in this role. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved. The Board thanked Mr. Lutkus for his willingness to serve.

Communications

Purchase Authorization – On behalf of Communications Director Tara Doe, County Administrator Carrie Kipfer presented a sales quote from Radio Communications Management in the amount of \$62,584.02 to relocate radio and computer equipment from the confined space in the lower level of the Communications Center to the kitchen area, also in the lower level. This move makes the equipment more accessible and will eliminate the possibility of overheating, while also upgrading the power supply to a battery bank similar to the ones

installed at multiple radio tower locations. Partial funding is available from the FY 2024 budget and the remaining funds will come from the FY 2025 Capital Improvement funding. Commissioner Levesque moved to approve, second by Commissioner Goodkowsky; 3-0 vote approved.

Administrator

Payment Authorization – Administrator Kipfer presented an invoice from Allegiance Trucks in the amount of \$3,081.72 for repairs to the 2014 International Box Truck. Commissioner Goodkowsky moved to approve, second by Commissioner Levesque; 3-0 vote approved.

Community Navigator – Administrator Kipfer presented Q4 updates from the Community Navigator programs through CLC YMCA and Community Resource Council. The Board appreciates the work being done in the communities and welcome an in-person update on the services provided at a future meeting.

Tax Abatement Application – Administrator Carrie Kipfer presented a tax abatement application received from Town of Bremen resident Annette Bossler. Commissioner Goodkowsky moved to accept the application, second by Commissioner Levesque; 3-0 vote approved. Administrator Kipfer will make the necessary arrangements to schedule a hearing at a future date.

Executive Session: Discussion of Personnel-1MRSA 405 (6) (A)

Commissioner Levesque moved to enter Executive Session, second by Commissioner Goodkowsky; 3-0 vote approved. Out of Executive Session, no votes were taken.

There being no further business, the meeting was adjourned at 10:49 AM to the 4th day of February 2025 A.D.

ATTEST: 
County Administrator