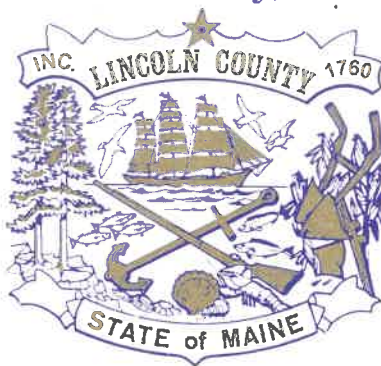


**Office Of The Sheriff
Lincoln County, Maine**

Lincoln County Sheriff's Office
42 Bath Road / P.O. Box 611
Wiscasset, ME 04578

(207) 882-7332 (207) 832-4000
(207) 563-3200 (207) 549-7072

Fax (207) 882-9872



Todd B. Brackett, Sheriff
Rand D. Maker, Chief Deputy

Administrative Division
(207) 882-6576

Correctional Services
(207) 882-9728

**Request for Proposals
Behavioral Health Liaison
October 21,2024**

I. INTRODUCTION

The Office of the County Commissioners for the County of Lincoln (herein after known as the "County") will receive sealed proposals for the contracting of up to two behavioral health liaison(s) positions for no more than forty hours combined per week. These positions will work in collaboration with the Lincoln County Sheriff's Office to provide out-patient mental health service in Lincoln County pursuant to M.R.S.A Title 34-B.

Delivery of this service will begin on or about January 1, 2025.

II. INSTRUCTIONS FOR THE SUBMISSION OF PROPOSALS

All proposals are to be submitted in sealed envelopes marked:
"Behavioral Health Liaison" to:

Lincoln County Commissioners
P.O. Box 249
Wiscasset, Maine 04578

By mail or in hand **no later than 3:00 p.m. Monday, December 2, 2024.**

Any proposal received after the deadline will not be considered. The sealed proposals will be opened by the County Commissioner's at their regularly scheduled meeting on Tuesday December 3, 2024, at 9am. Anyone interested in attending the opening of the proposals are welcome. Questions regarding this request for proposals should be directed toward Sheriff Todd B. Brackett at (207) 882-6576.

The County of Lincoln is exempt from Federal and State tax.

Serving the citizens of Lincoln County since 1760.

INSTRUCTIONS: continued.

Each proposal is required to state:

- Their name and place of business.
- The proposal is made without any connection with any other entity making any proposal for the same services.
- That no person acting for or employed by the County of Lincoln is directly or indirectly interested in the proposal or any agreement which may be entered into to which the proposal relates or in any portion of the profits therefrom.

III. SCOPE OF SERVICES

The County of Lincoln is currently seeking sealed proposals to provide up to two certified Mental Health Rehabilitation Technician Crisis Service Provider(s) (MHRT/CSP), Licensed Social Worker(s) (LSW), conditionally licensed, or higher education and training for the provision of liaison services related to mental health, which may include providing intervention, education, outreach, and coordination of health care resources and referrals. The provider shall provide the equivalent of a full-time position (40 hours per week) with up to two behavioral health liaison(s) positions. These positions will work in collaboration with the Lincoln County Sheriff's Office to provide out-patient mental health services in Lincoln County pursuant M.R.S.A Title 34-B that meet the following essential functions:

- Accompany first-responding deputies to mental health calls, promoting an ethical, structured, healthy, and helpful environment. Remain on the premises post-incident, when safe, to establish a foundation for needed services. Serve as behavioral health liaison to Sheriff's Office personnel.
- Provide similar services to each local police department within Lincoln County when available to do so.
- Provide follow-up services after law enforcement involvement. Provide connections to community services and providers to address ongoing housing, food insecurities, insurance, employment, and mental health needs, including coordinating with or making referrals to substance use treatment providers.
- Facilitate or support incident debriefing, as needed.
- Maintain documentation related to program usage and outcomes. Provide program usage and outcome data with the Sheriff's Office

personnel upon request, in compliance with relevant privacy laws and regulations.

- Provide individuals with support and advocacy until appropriate community resources are available.
- In appropriate circumstances, provide crisis intervention services including crisis assessment, disposition, and short-term follow-up crisis counseling.
- Have a thorough knowledge of local resources and work to connect individuals identified by the Sheriff's Office or local police departments with needed social services and community supports.
- Develop and maintain a thorough knowledge of managed care and health insurance systems; provide other clinicians with managed care information and resources pertinent to the crises being managed.
- Participate in on-going, annual training and professional development, including but not limited to Crisis Intervention Team program training by the National Alliance on Mental Illness or similar.
- Establish strong working relationships with community providers.
- Deliver trainings and mentoring to the employees of the Sheriff on the topics of mental health, stigma, harm reduction, suicide prevention, crisis intervention, and de-escalation strategies.
- Participate in cross training of Sheriff's personnel.
- Collaborate with any Sheriff's Office contracted officer wellness providers, EAP, and Critical Incident Stress Management (CISM), Peer to Peer Support teams to promote the physical and mental wellbeing of Sheriff's Office personnel.

IV. GENERAL

It is expected that all costs will be included in any proposal that reflect any expenses for direct hours and any other ancillary expenses.

The successful proposer must agree to negotiate with the County on a final contract that will detail operational expectation, payment methods, limitations, and contract termination terms.

V. ACCESS TO FACILITIES

The County expects to provide the successful proposer reasonable access to use of office equipment (including copy machine, telephone, and facsimile machine), and Internet access. Confidential office space appropriate for the provision of effective Clinical Services will also be provided.

VI. ACCEPTANCE/REJECTION

The County of Lincoln reserves the right to waive any informalities in proposals, to accept any proposals, and to reject any or all proposals should it be deemed in the best interest of the County to do so.

Proposals may be held by the County for a period not to exceed thirty (30) days from the date of the opening of proposals for the purpose of reviewing proposals and investigating the qualifications of the proposer prior to the award.

Date: October 21, 2024

Signed:



Todd Brackett, Sheriff